

BRAWLEY

CALEXICO

CALIPATRIA



EL CENTRO

HOLTVILLE

Local Transportation Authority

IMPERIAL

WESTMORLAND

IMPERIAL COUNTY

AGENDA

WEDNESDAY, JUNE 24, 2015

6:00 PM or immediately after the ICTC meeting

**County Administration Building, 2nd Floor
Board of Supervisors Chambers
940 W. Main St.
El Centro, CA 92243**

CHAIRPERSON: Jim Predmore

EXECUTIVE DIRECTOR: Mark Baza

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Commission for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

- A. Approval of LTA Board Draft Minutes: May 27, 2015 Page 3

V. ACTION CALENDAR

- A. Administrative Services Budget FY 2015-16 Page 8

The ICTC Management Committee met on June 10, 2015 and forwards this item to the LTA Board for review and approval after public comment, if any:

- 1. Approve the FY 2015-16 Administrative Services Budget for the Local Transportation Authority
- B. Legal Services Agreement FY 2015-16 to FY 2016-17; County of Imperial and the Local Transportation Authority (LTA) Page 10

It is requested that the ICTC Management Committee forward this item to the LTA Board for review and approval after public comment, if any:

**1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497**

1. Authorize the Chairperson to sign the agreement for legal services between the County of Imperial and the Local Transportation Authority for an annual cost not to exceed \$7,500 annually effective July 1, 2015 through June 30, 2017
 2. Direct staff to forward the agreement to the County of Imperial
- C. Audit and Accountancy Agreement for the Local Transportation Authority (LTA): FY 2014-15, FY 2015-16 and FY 2016-17 Page 15

LTA staff recommends that the Local Transportation Authority:

1. Authorize the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2015, for the audit period FY 2014-15, FY 2015-16 and FY 2016-17 with the firm of **Vavrinek, Trine, Day and Co. LLP** for the not to exceed annual fees per the following schedule
 - a. For the audit period July 1, 2014 through June 30, 2015, the annual not to exceed fee set at \$74,500.
 - b. For the audit period July 1, 2015 through June 30, 2016, the annual not to exceed fee set at \$76,735.
 - c. For the audit period July 1, 2016 through June 30, 2017, the annual not to exceed fee set at \$79,037.

VI. REPORTS

- A. Executive Director Report Page 27

VII. ADJOURNMENT

- A. Motion to Adjourn



Local Transportation Authority

MINUTES FOR MAY 27, 2015

VOTING MEMBERS PRESENT:

City of Brawley	George A. Nava
City of El Centro	Sedalia Sanders
City of Holtville	Jim Predmore – Chairman
City of Imperial	Doug Cox (alt.)
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Jack Terrazas
Executive Director	Mark Baza (non-voting)

OTHERS PRESENT: Cristi Lerma (staff), Kathi Williams (staff), David Salgado (staff), Michelle Bastidas (staff), Virginia Mendoza (staff), Josue Mercado: Hutchinson and Bloodgood, LLP

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order by Chair Predmore at 6:45 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

No public comment

IV. CONSENT CALENDAR

- A. A motion was made by Sanders and seconded by Cox to approve the Minutes for the LTA Local Tax Local Taxpayer Supervising Committee (LTSC) for May 12, 2015, **Motion Carried unanimously.**

V. ACTION CALENDAR

- A. Imperial County Local Transportation Authority Annual Financial Report for the Fiscal Year Ended June 30, 2014

A presentation was made by Josue Mercado.

Findings and Recommendations

1. The City of Calexico: Allocation of interest earned on Measure D is being held by the City.
 - a) Recommendation: It is recommended that the interest earned on Measure D funds be used only for purposes stated in the Expenditure Plan.
2. The City of Westmorland: Allocation of interest earned on LTA-Streets Fund Cash is being held by the City.
 - a) Recommendation: It is recommended that the interest earned on LTA-Streets funds be used only for purposes stated in the Expenditure Plan.

The Local Taxpayer Supervising Committee (LTSC) met on May 12, 2015 and forwarded this item to the LTA Board for review and approval after public comment, if any:

3. Reviewed and Approved the FY 2013-14 Imperial County Local Transportation Annual Financial Report.

A motion was made by [Nava](#) and seconded by [Sanders](#), **Motion Carried unanimously.**

B. Appointment of a Local Supervising Committee (LTSC) member

It was recommended that the LTA take the following action(s), after the review of any public comment, if any:

1. Appointed Mr. Tim Jones to serve as a member of the LTA Local Taxpayer Supervising Committee (LTSC)

A motion was made by [Cox](#) and seconded by [Nava](#), **Motion Carried unanimously.**

VI. REPORTS

A. Executive Director Reports

- Ms. Mendoza gave an overview of the LTA Bond to include the requisition submittal process. The bond total was \$53.9M. In FY 2013-2014 \$7,395,998.24 was expended; FY 2014-2015 \$6,604,532.37 was expended; pending project submittals will be an estimated \$10M, with remaining funds being at \$29M. Remaining funds do not include accumulated interest.
- Below is the list of all LTA projects for the upcoming fiscal years submitted to date:

Agency	Project Name	FY 2014/15	FY 2015/16	FY 2016/17
Brawley	Rio Vista Ave. (D St. to Jones St.)	Construction		
Brawley	A St. (Rio Vista Ave. to Western Ave.)	Construction		
Brawley	B St. (N. 1 st St. to N. Imperial Ave.)	Construction		
Brawley	N. 11 th St. (Magnolia St. to River Dr.)	Construction		
Brawley	Bina St. (Magnolia St. to River Dr.)	Construction		
Brawley	A St. (N. Cesar Chavez St. to Cul de Sac)	Construction		
Brawley	Cortez Court (Magnolia to Cul de Sac)	Construction		
Brawley	N. Adams St. (B St. to Magnolia St.)	Construction		
Brawley	B St. (N. Cesar Chavez St. to N. Palm Ave.)	Construction		
Brawley	N. Palm Ave. (E. Main St. to River Dr.)	Construction		
Brawley	N. Palm Dr. (Magnolia St. to Adler St.)	Construction		
Brawley	N. 14 th St. (Adler St. to Cul de Sac)	Construction		
Brawley	Magnolia St. (N. 13 th St. to N. Eastern Ave.)	Construction		
Brawley	N. 13 th St. (B St. to Magnolia St.)	Construction		
Brawley	N. 13 th St. (D St. to C St.)	Construction		
Brawley	N. 14 th St. (D St. to C St.)	Construction		
Brawley	C St. (N. 13 th St. to N. Eastern Ave.)	Construction		

Brawley	Jones St. (N. Eastern Ave. to N. Best Ave.)	Construction		
Brawley	Shank St. (N. Best Ave. to E. City limits)	Construction		
Brawley	G St. (S. Cesar Chavez St. to S. Palm Ave.)	Construction		
Agency	Project Name	FY 2014/15	FY 2015/16	FY 2016/17
Brawley	H St. (S. 9 th St. to S. Eastern Ave.)	Construction		
Brawley	I St. (S. 9 th St. to S. Palm Ave.)	Construction		
Brawley	S. Palm Dr. (I St. to H St.)	Construction		
Brawley	I St. (S. Eastern Ave. to S. Best Ave.)	Construction		
Brawley	K St. (S. Eastern Ave. to S. 18 th St.)	Construction		
Brawley	S. 18 th St. (K St. to Malan St.)	Construction		
Brawley	S. 17 th St. (K St. to Malan St.)	Construction		
Brawley	S. 16 th St. (K St. to Malan St.)	Construction		
Holtville	SR-115/5 th St. Sidewalk Phase II (North)	Construction		
Holtville	9 th St. (Cedar to Palm)	Construction		
Holtville	4 th St. (Cedar to Walnut)	Construction		
Holtville	Alamo River Trail Phase I	Construction		
Holtville	Walnut Ave. Phase II		Construction	
Holtville	Cedar Avenue Sidewalk (4 th to 5 th)	Design	Construction	
Holtville	Street Maintenance Phase I	Construction		
Holtville	Alamo River Trail Phase II		Design	Construction
Holtville	Street Maintenance Phase II		Construction	
Holtville	Street Maintenance Phase III			Construction
Holtville	9 th Street (Palm to Olive)			Design
Imperial	2"d Street from SR86 to "P" Street			
Imperial	Pavement Overlay Program a. Southwest City b. Northeast City			
Westmorland	N. Center St. (7 th St. to 8 th St.)		Design	
Westmorland	1 st St. (S. Center St. to F St.)			
Westmorland	1 st St. (H St. to G St.)			
Westmorland	2 nd St. (G St. to S. Center St.)			
Westmorland	3 rd St. (F St. to S. Center St.)			
Westmorland	5 th St. (G St. to B St.)			
Westmorland	5 th St. (H St. to West end of street)			
Westmorland	7 th St. (H St. to Martin Rd.)			
Westmorland	7 th St. (D St. to Center St.)			
Westmorland	G St. (SR-86 to 3 rd St.)			

1. **LTA Bond Projects:** Below is a list of allocation request for LTA Sales Tax Revenue Bond funded projects processed to date.

Processed Date	Receipt of funds	Agency	Project Description	Requisition Number	Total Request Amount
8/14/13	8/29/13	County of Imperial	Phase 1 of 3 anticipated phases of road rehabilitation projects that will improve approximately 18.7 miles of roads in the County	1 of 1	\$2,823,570.07

1/02/14	1/13/14	City of Calipatria	Street rehabilitation of Lake Avenue – between Elder Street to Bowles Road	1 of 1	\$148,890.50
4/30/14	5/27/14	City of Calexico	Reconstruction and widening of 2 nd Street – between the New River bridge and the Calexico International Airport	1 of 1	\$3,000,000
4/21/14	4/30/14	City of Calipatria	Street rehabilitation of Imperial Street, Brown Street, and Fern Street	1 of 3	\$389,156.22
4/21/14	4/30/14	City of Calipatria	Street rehabilitation of Imperial Street, Brown Street, and Fern Street	2 of 3	\$453,383.95
6/20/14	6/25/14	City of Calipatria	Street rehabilitation of Imperial Street, Brown Street, and Fern Street	3 of 3	\$580,997.50
11/06/14	12/04/14	City of Calexico	2014 Street Improvement Project	1 of 2	\$1,315,425.04
11/06/14	12/09/14	City of Brawley	A Street Rehabilitation Project	1 of 2	\$49,256.01
11/06/14	12/09/14	City of Brawley	Asphalt Rehabilitation Project of River Drive	1 of 2	\$22,052.98
11/06/14	12/09/14	City of Brawley	Eastern Avenue Rehabilitation Project	1 of 2	\$530,935.02
11/06/14	12/08/14	City of Brawley	Re-advertisement of Streets Rehabilitation Phase IX	1 of 2	\$1,784,142.90
1/05/15	1/06/15	City of Imperial	South N Street Project	1 of 1	\$551,655.79
1/14/15	2/19/15	City of Imperial	Street Improvement Project Asphalt Rubber Composite Layer on Designated Streets	1 of 10	\$731,342.77
4/17/15	4/21/15	City of Imperial	Street Improvement Project Asphalt Rubber Composite Layer on Designated Streets	2 of 10	\$59,350.00
4/17/15	4/22/15	City of Calexico	2014 Street Improvement Project	2 of 2	\$1,560,371.86
TOTAL:					\$14,000,530.61

2. **LTA Bond Projects:** Below is a list of allocation request for LTA Sales Tax Revenue Bond funded projects pending submittal.

Processed Date	Receipt of funds	Agency	Project Description	Requisition Number	Total Request Amount
Proposed submittal August 2015		City of Brawley	A Street Rehabilitation Project	2 of 2	TBD
Proposed submittal August 2015		City of Brawley	Asphalt Rehabilitation Project of River Drive	2 of 2	TBD
Proposed submittal		City of Brawley	Eastern Avenue Rehabilitation Project	2 of 2	TBD

August 2015					
Proposed submittal August 2015		City of Brawley	Re-advertisement of Streets Rehabilitation Phase IX	2 of 2	TBD
TBD		County of Imperial	Phase II-A AC Overlay Improvements of Various County Roads, Project No.5663		\$2,340,000
TBD		County of Imperial	Phase II-B Cold in Place Road Reconstruction Improvements of Various County Roads, Project No.5663		\$4,265,000
TBD		County of Imperial	Phase II-C La Brucherie Road Improvements from I-8 to West Side Main Canal, Project No.5663I		\$1,885,000
TOTAL:					\$8,490,000.00

VII. ADJOURNMENT

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#), **Motion Carried.**

Meeting Adjourned at 7:15 p.m.

Brawley
Calipatria

Holtville

Westmorland



Local Transportation Authority

Calexico

El Centro

Imperial

County of Imperial

June 17, 2015

Jim Predmore, Chairperson
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Administrative Services Budget FY 2015-16

Dear Members of the Authority:

Attached, please find the Administrative Services Budget for the Local Transportation Authority (LTA). The Administrative Budget is funded by 1% of the funds received annually for the LTA program. Staff has estimated costs for the auditing, legal, office expense and staff salaries associated for the proper oversight functions.

The ICTC Management Committee met on June 10, 2015 and forwards this item to the LTA Board for review and approval after public comment, if any:

1. Approve the FY 2015-16 Administrative Services Budget for the Local Transportation Authority

Sincerely,



MARK BAZA
Executive Director

Attachment

MB/ksw/cl

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497



LTA

Local Transportation Authority

	Estimated Actual FY 2014-15	Requested FY 2015-16	
<u>REVENUES</u>			
LOCAL TRANSPORTATION AUTHORITY 1% Administration (7418001)	\$175,000	\$162,500	-7%
TOTAL	\$175,000	\$162,500	-7%
<u>EXPENSES</u>			
MEMBERSHIPS	\$550	\$400	-27%
OFFICE EXPENSE	\$1,600	\$1,500	-6%
LTA STAFFING & SUPPORT (ICTC)	\$81,146	\$65,225	-20%
INDEPENDENT LEGAL SUPPORT	\$0	\$0	0%
ICTC/LTA LEGAL SUPPORT (COUNTY OF IMPERIAL)	\$5,000	\$7,500	50%
MELLON BANK AGENT FEES	\$3,950	\$3,950	0%
INDEPENDENT CPA AUDIT SERVICES	\$70,173	\$74,500	6%
PUBL AND LEGAL NOTICES	\$1,000	\$0	0%
RENTS AND LEASES - EQUIPMENT	\$1,175	\$1,225	4%
RENTS AND LEASES	\$6,800	\$7,200	0%
TRAVEL/TRAINING	\$0	\$0	0%
COMMUNICATIONS, FUEL & MAINTENANCE	\$1,650	\$1,000	0%
TOTAL	\$173,044	\$162,500	-6%

Brawley
Calipatria

Holtville

Westmorland



Local Transportation Authority

Calexico

El Centro

Imperial

County of Imperial

June 17, 2015

Jim Predmore, Chairperson
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Legal Services Agreement FY 2015-16 to FY 2016-17; County of Imperial and the Local Transportation Authority (LTA)

Dear Members of the Authority:

The County's Office of County Counsel has provided generalized legal services to the Authority for several years for an annual amount of \$5,000. LTA and County Counsel staff have calculated an approximate cost for services and developed an agreement for the continuation of services for FY 2015-16 and FY 2016-17 for an annual amount of \$7,500.

The ICTC Management Committee met on June 10, 2015 and forwards this item to the LTA Board for review and approval after public comment, if any:

1. Authorize the Chairperson to sign the agreement for legal services between the County of Imperial and the Local Transportation Authority for an annual cost not to exceed \$7,500 annually effective July, 1 2015 through June 30, 2017.
2. Direct staff to forward the agreement to the County of Imperial.

Sincerely,



MARK BAZA
Executive Director

Attachment

MB/ksw/cl

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

AGREEMENT FOR LEGAL SERVICES BETWEEN
IMPERIAL COUNTY AND
IMPERIAL COUNTY LOCAL TRANSPORTATION AUTHORITY

This Agreement is made by and between Imperial County, a political subdivision of the State of California, hereinafter referred to as "County", and Imperial County Local Transportation Authority, hereinafter referred to as "LTA".

WITNESSETH:

WHEREAS, LTA intends to function as an independent agency while minimizing the costs of independence; and

WHEREAS, the LTA desires to utilize the services most fiscally responsible including services available through County; and

WHEREAS, the County will employ its best efforts to ensure that legal services are provided in the most efficient and professional manner; and

WHEREAS, LTA has in the past utilized services of the County to provide services as needed and the County and LTA desire to maintain an arrangement whereby County provides such legal services as deemed necessary by LTA, subject to reimbursement by LTA.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. TERM. This Agreement shall become effective July 1, 2015 and remain in effect until June 30, 2017. It may be renewed upon the mutual, written, consent of both parties.

2. TERMINATION. This Agreement may be terminated by either party, without cause, upon ninety (90) days prior written notice to the other party.

3. SCOPE OF SERVICES. County Counsel shall provide LTA with the following general legal services if such service is authorized by the Executive Director or his/her designee: act as legal advisor to LTA; attend LTA public and private meetings on an as-needed basis; provide legal opinions or analysis on issues that arise; draft contracts or other documents; attend training sessions or conferences as permitted by County Counsel; provide any additional

1 services necessary for general legal representation. Specifically excluded from the scope of
2 services are matters pertaining to litigation. Any legal services for matters involving litigation
3 shall be provided only after both parties have agreed in writing to such services being provided.

4 **4. COMPENSATION FOR SERVICES.** In consideration of all services rendered by
5 the County Counsel, ICTC agrees to pay County Counsel for the performance of legal services
6 described above. The annual cost of the services shall be seven thousand five hundred dollars
7 (\$7,500.00), to be paid on a quarterly basis of one thousand eight hundred seventy-five dollars
8 (\$1,875.00) per quarter. ICTC shall also pay for the cost of all appropriate training for attorneys
9 and staff as approved by ICTC and County Counsel.

10 **5. DELEGATION AND ASSIGNMENT.** The County and the LTA Executive
11 Director may enter into such other subsidiary agreements as may be necessary to implement and
12 effectuate the intention of this Agreement and fulfill its purposes; provided, however, no such
13 agreement may change the total amount of obligation payable by LTA without the prior approval
14 of LTA.

15 **6. INDEMNIFICATION.**

16 a LTA agrees to indemnify, defend, and hold County harmless from any and
17 all claims or lawsuits that may be made against County which arise out of any action or decision
18 made by County as part of its statutorily prescribed duties and which lawsuit may be premised
19 upon the activities of an employee provided by County under this Agreement. If any judgment is
20 rendered against County in any such lawsuit, LTA shall, at its own expense, satisfy and discharge
21 any judgment.

22 b. The foregoing duty to indemnify shall not be applicable if the action of the
23 employee that gives rise to the claim or lawsuit is performed while the employee is acting on
24 behalf of the County and not LTA.

25 c. Notwithstanding the limitations of any insurance, County shall indemnify,
26 protect and hold harmless LTA and its authorized agents, officers, volunteers and employees from
27 and against any and all claims, liabilities or actions arising from County's negligent acts or
28

1 omissions in the administration of this Agreement and for any costs or expenses incurred by LTA
2 on account of any claim thereof.

3 **7. NOTICE.** All notices to either party shall be in writing and either sent through the
4 United States Mail, certified and return receipt requested, or personally delivered. The notice shall
5 be effective upon date of personal delivery or date of mailing. Notices shall be sent or delivered
6 to:

7 **LTA:**

8 Imperial County Local Transportation Authority
9 1405 N. Imperial Ave., Suite 1
10 El Centro, CA 92243

11
12 **Imperial County:**

13 Imperial County Executive Office
14 940 Main Street, Suite 208
15 El Centro, CA 92243

16 and

17 Imperial County Office of the County Counsel
18 940 Main Street, Suite 205
19 El Centro, CA 92243

20
21 **8. WAIVER.** Waiver of any default shall not be considered a waiver of any
22 subsequent default. Waiver of any breach of any provision of the Agreement shall not be
23 considered a waiver of any subsequent breach. Waiver of any default or breach shall not be
24 considered a modification of the terms of this Agreement.

25 **9. SEVERABILITY.** If any provision of this Agreement is for any reason held to
26 be invalid, it should not affect the validity of any other provision of this Agreement.

27 **10. MODIFICATION.** This Agreement may not be modified except upon the
28 mutual written consent of the parties.

1 **11. ENTIRE AGREEMENT.** This Agreement contains the entire and complete
2 understanding of the parties and supersedes any and all other agreements, oral or written, with
3 respect to the provision of administration of services under this Agreement.

4 **IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed
5 on behalf of the persons duly authorized by the governing boards of the parties hereto.

6 **IMPERIAL COUNTY:**

7 **IMPERIAL COUNTY LOCAL
8 TRANSPORTATION AUTHORITY:**

9 By: _____
10 RYAN E. KELLEY
11 Chairman of the Board of Supervisors

By: _____
Chair of the Board

12 **ATTEST:**

ATTEST:

13
14 By: _____
15 BLANCA ACOSTA,
16 Clerk of the Board of Supervisors

By: _____
CRISTI LERMA
Secretary to the Authority

17 **APPROVED AS TO FORM AND CONTENT:**

18 MICHAEL L. ROOD
19 County Counsel

MICHAEL L. ROOD
County Counsel

20 By: _____
21 KATHERINE K. TURNER,
22 Assistant County Counsel

By: _____
GEOFFREY P. HOLBROOK,
Senior Deputy County Counsel

Brawley

Calipatria

Holtville

Westmorland



LTA

Local Transportation Authority

Calexico

El Centro

Imperial

County of Imperial

June 12, 2015

Jim Predmore, Chairperson
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Audit and Accountancy Agreement for the Local Transportation Authority (LTA): FY 2014-15, FY 2015-16 and FY 2016-17

Dear Members of the Authority:

The professional services competitive bid for the next three year period for fiscal audit services recently concluded. The audit agreement is for work associated with fiscal year FY 2014-15, FY 2015-16 and FY 2016-17

Three proposals were received for the work. An evaluation committee comprised of staff from ICTC/LTA, the City of Brawley and the County of Imperial reviewed and scored the proposals. The scoring process utilized standard categories including but not limited to; relevant experience, references, and cost.

Name	Total Hours (Three Year)	Average Cost/Hour
Vavrinek, Trine, Day and Co., LLP	1,932	\$119.19
Hutchinson and Bloodgood, LLP	1,695	\$140.26
The Pun Group Accountants and Advisors	3,120	\$110.46

The firm of **Vavrinek, Trine, Day and Co. LLP** was identified as the most responsive for the audit project.

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

LTA staff recommends that the Local Transportation Authority:

1. Authorize the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2015, for the audit period FY 2014-15, FY 2015-16 and FY 2016-17 with the firm of **Vavrinek, Trine, Day and Co. LLP** for the not to exceed annual fees per the following schedule
 - a. For the audit period July 1, 2014 through June 30, 2015, the annual not to exceed fee set at \$74,500.
 - b. For the audit period July 1, 2015 through June 30, 2016, the annual not to exceed fee set at \$76,735.
 - c. For the audit period July 1, 2016 through June 30, 2017, the annual not to exceed fee set at \$79,037.

Sincerely,



MARK BAZA
Executive Director

Attachment

MB/cl

1 **ACCOUNTANCY AGREEMENT**

2 THIS AGREEMENT is made and entered into this _____, 2015 by and
3 between the IMPERIAL COUNTY LOCAL TRANSPORTATION AUTHORITY, a political
4 subdivision of the State of California (“LTA”) and Vavrinek, Trine, Day & Co, LLP a limited
5 liability partnership (“AUDITOR”).

6 **RECITALS**

7 **A.** AUDITOR is a limited liability partnership and a duly licensed certified public
8 accounting firm in good standing under the laws of the State of California and is in the
9 business of supplying independent accounting services and assistance to clients.

10 **B.** LTA wishes to employ AUDITOR to perform:

- 11 i. Independent auditing services for the fiscal years ending June 30, 2015,
- 12 2016, and 2017
- 13 ii. Transportation Planning Agencies Financial Transactions and
- 14 Compensation Report for FY 2015, 2016, and 2017
- 15 iii. Government Compensation Report for FY 2015, 2016, and 2017

16 **C.** AUDITOR is willing to accept such engagement.

17 NOW THEREFORE, LTA hereby engages and AUDITOR hereby accepts such engagement
18 upon the terms and conditions set forth herein.

19 **1. TERM.**

20 This Agreement shall become effective on the date first written above and shall continue in
21 effect until the services provided for herein have been performed, but no later than December 31,
22 2017, unless sooner terminated as provided herein.

23 **2. SERVICES TO BE PERFORMED BY AUDITOR.**

24 **2.1.** AUDITOR will conduct the Audits, for the fiscal years ending June 30, 2015, 2016,
25 and 2017, as detailed in the “April 28, 2015 Imperial County Local Transportation
26 Authority Request for Proposal FY 2014-15, 2015-16, 2016-17 Local Transportation
27 Authority Audits” attached as **Exhibit “A”** and “Proposal to Provide Independent
28 Auditing Services for the Fiscal Years Ending June 30, 2015, 2016, and 2017”

1 submitted by AUDITOR attached as **Exhibit "B"**, both of which are incorporated by
2 this reference.

3 **2.2** The audits will be conducted in accordance with auditing standards generally accepted
4 in the United States of America, the standards for financial audits contained in
5 *Government Auditing Standards*, issued by the Controller General of the United States
6 for applicable audits, and will include tests of the accounting records and other
7 procedures considered necessary to express an opinion.

8 **2.3** If requested by the LTA, or CalTrans, or the Federal Transit Administration,
9 AUDITOR will appear before the requesting body and explain any audit report or
10 opinion.

11 **3. RETENTION AND AVAILABILITY OF WORK PAPERS.**

12 All supporting papers and work papers prepared by AUDITOR in connection with the Audit
13 shall be retained for a minimum of four (4) fiscal years following the close of the Audit for the fiscal
14 year and shall be available for inspection and examination during AUDITOR'S normal business
15 hours upon request from LTA or representatives of LTA, the State Controller and/or ICTC.

16 **4. TIME FOR COMPLETION.**

17 Audits shall be completed per the schedule listed. Upon completion of the Audit, AUDITOR will
18 furnish ten (10) copies of the audit report to LTA and an electronic version in PDF format.

19

LTA Audit	Start Date	Completion Date
Fiscal Year 2014-2015	August 01, 2015	December 31, 2015
Fiscal Year 2015-2016	August 01, 2016	December 31, 2016
Fiscal Year 2016-2017	August 01, 2017	December 31, 2017

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RTPA/GCR	Start Date	Completion Date
Fiscal Year 2014-2015	August 01, 2015	December 31, 2015
Fiscal Year 2015-2016	August 01, 2016	December 31, 2016
Fiscal Year 2016-2017	August 01, 2017	December 31, 2017

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1 **5. COMPENSATION OF AUDITOR.**

2 **5.1** In consideration for the services to be performed by AUDITOR, LTA agrees to pay
3 AUDITOR at the hourly rates indicated on the Fee Schedule as described in **Exhibit**
4 **“C”**, attached and incorporated by this reference as though fully set forth herein.

5 **5.2** LTA agrees to compensate AUDITOR for all services provided under this contract, for
6 both audits and reports, including all out-of-pocket expenses, in amounts not to exceed
7 the following:

Fiscal Year	Not to Exceed Amount
Fiscal Year 2014-2015	\$74,500.00
Fiscal Year 2015-2016	\$76,735.00
Fiscal Year 2016-2017	\$79,037.00

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13 **5.3** Except as provided under Paragraphs 5.1 and 5.2, LTA shall not be responsible to pay
14 CONSULTANT any other compensation, out-of-pocket expenses, fees or other
15 remuneration.

16 **5.4** Said payment shall not be due and payable until such time as AUDITOR has provided
17 LTA with a monthly service statement which shall itemize all out-of-pocket expenses
18 and work performed for each said period. Said statements must meet with the
19 approval of LTA and be received by LTA no later than the 10th day of every month
20 following that for which the subject work was performed.

21 **5.5** Invoices, clearly indicating the period for which the bill is made, shall be submitted to:

22 Imperial County Local Transportation Authority
23 ATTN: Executive Director
24 1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

25 **5.6** AUDITOR acknowledges LTA is under no obligation to compensate AUDITOR for
26 services rendered or expenses accrued under this AGREEMENT not authorized by
27 LTA.
28

1 **5.7** If LTA requires work in addition to that defined in the “Services to be Performed By
2 Auditor,” Paragraph 2, AUDITOR shall provide a cost estimate and written
3 description of the additional work needed to perform such services. Compensation
4 and the time for completing such additional services must be negotiated and approved
5 in writing by LTA prior to the commencement of any such services.

6 **6. INDEMNIFICATION.**

7 As between LTA and AUDITOR, AUDITOR is deemed to assume responsibility and liability
8 for, and AUDITOR shall indemnify and hold harmless and defend LTA and any and all of its
9 officers, agents, servants or employees against any and all claims, loss damage, charge or expense,
10 including attorneys’ fees, whether direct or indirect, to which LTA or such officers, agents, servants
11 or employees may be put or subject, by reason of any damage, loss or injury or any kind or nature
12 whatever to person or property caused by or resulting from or in connection with any negligent act or
13 action, or any neglect, omission or failure to act when under a duty to act on the part of AUDITOR,
14 or any to its or their performance hereunder, except for those matters arising from the LTA’s sole
15 negligence or willful misconduct. In addition to any other remedy authorized by law, so much of the
16 money due AUDITOR under this AGREEMENT as shall be considered necessary by LTA may be
17 retained until disposition has been made of any claims for damages.

18 **7. INSURANCE.**

19 **7.1.** AUDITOR hereby agrees at its sole cost and expense to obtain and maintain in full
20 force during the entire term of this AGREEMENT and any extended term thereof the
21 following types of insurance:

22 **7.1.1.** Professional Liability coverage in a minimum amount of one million dollars
23 (\$1,000,000);

24 **7.1.2.** Commercial General Liability insurance, naming LTA as an additional insured
25 of one million dollars (\$1,000,000) per occurrence and two million dollars
26 (\$2,000,000) in the aggregate;

1 **7.1.3.** Automobile Liability coverage in a minimum amount of one million dollars
2 (\$1,000,000), combined single limit, including non-owned and hired vehicles;
3 and

4 **7.1.4.** To the extent required by law, Workers' Compensation coverage in full
5 compliance with California law for all employees of AUDITOR, and
6 Employer's Liability in the minimum amount of one million dollars
7 (\$1,000,000).

8 **7.1.5.** If legally required, AUDITOR shall maintain, at its sole expense,
9 unemployment, disability, and any other required insurance reasonable to
10 compensate for injuries or damages related to the activities of this Agreement.

11 **7.2.** Special Insurance Requirements. All insurance required under paragraph 7.1 shall:

12 **7.2.1.** Be procured from an insurer authorized to do business in California.

13 **7.2.2.** Not be canceled, non-renewed or reduced in scope of coverage until after thirty
14 (30) days written notice has been given to LTA. However, AUDITOR may
15 not terminate such coverage until it provides LTA with proof that equal or
16 better insurance has been secured and is in place. Cancellation or change
17 without the prior written consent of LTA shall, at the option of ICT, be
18 grounds for termination of this Agreement.

19 **7.3.** Additional Insurance Requirements.

20 **7.3.1.** LTA is to be notified immediately of all insurance claims related to this
21 Agreement. LTA is also to be notified if any aggregate insurance limit is
22 exceeded.

23 **7.3.2.** Deposit of Insurance Policy. Promptly on issuance, re-issuance, or renewal of
24 any insurance policy required by this Agreement, AUDITOR shall, if
25 requested by LTA, cause to be given to LTA satisfactory evidence that
26 insurance policy premiums have been paid together with a duplicate copy of
27 the policy or a certificate evidencing the policy and executed by the insurance
28 company issuing the policy or its authorized agent.

1 7.3.3. AUDITOR agrees to provide LTA with the following insurance documents on
2 or before the effective date of this Agreement:

3 (1) Complete copies of certificates of insurance for all required coverages
4 including and 30 days Notice of Cancellation Clause endorsements.

5 (2) The documents enumerated in Paragraph 7.1 shall be sent to the
6 following:

7 Imperial County Local Transportation Authority
8 ATTN: Executive Director
9 1405 N. Imperial Ave., Suite 1
 El Centro, CA. 92243

10 7.3.4. Nothing in this, or any other provision of this Agreement, shall be construed to
11 preclude AUDITOR from obtaining and maintaining any additional insurance
12 policies in addition to those required pursuant to this Agreement.

13 **8. TERMINATION.**

14 **8.1. Termination by Either Party.** This AGREEMENT may be terminated, without
15 cause, by either party upon thirty (30) days prior written notice to the other party.

16 **8.2. Compensation in Early Termination.** In the event that this AGREEMENT is
17 terminated prior to the completion of the term of contract as specified herein,
18 AUDITOR shall be entitled to the compensation earned prior to the date of
19 termination as provided for in this Agreement, computed pro rata up to and including
20 that date. The compensation earned and unpaid at the time of termination shall be
21 paid without abatement or reduction immediately upon termination of this Agreement.
22 AUDITOR shall be entitled to no further compensation as of the date of termination.

23 **9. INDEPENDENT CONTRACTOR.**

24 **9.1.** AUDITOR shall be responsible to LTA only for the requirements and results specified
25 by this Agreement. AUDITOR shall not be subject to LTA'S control with respect to
26 the physical actions or activities of AUDITOR or of AUDITOR'S employees or
27 agents in connection with the operation of the business or AUDITOR'S fulfillment of
28 the requirements of the Agreement, except as specifically provided in this Agreement.

1 **9.2.** AUDITOR is, and at all times during the term of this Agreement shall represent and
2 conduct itself as, an independent contractor and not as an agent or employee of LTA.
3 AUDITOR shall not have the authority, express or implied, to bind or obligate LTA in
4 any way.

5 **10. ASSIGNMENT.**

6 Neither this Agreement nor any duties or obligations hereunder shall be assignable by
7 AUDITOR without the prior, written, consent of LTA.

8 **11. NON-DISCRIMINATION.**

9 **11.1.** During the performance of this Agreement, AUDITOR and its subcontractors shall not
10 unlawfully discriminate against any employee or applicant for employment or member
11 of the public because of race, religion, color, national origin, ancestry, physical or
12 mental disability, medical condition, marital status, age or gender. AUDITOR shall
13 insure that the evaluation and treatment of their employees and applicants for
14 employment and members of the public are free of such discrimination. AUDITOR
15 shall comply with the provisions of the Fair Employment and Housing Act (California
16 Government Code §12900 *et seq.*). The applicable regulations of the Fair
17 Employment and Housing Commission implementing Government Code §12900, set
18 forth in Chapter 5 of Division 4 of Title 1 of the California Administrative Code, are
19 incorporated into this Agreement by reference and made a part thereof as if set forth in
20 full. AUDITOR shall also abide by the Federal Civil Rights Act of 1964 and all
21 amendments thereto, and all administrative rules and regulations issued pursuant to
22 said Act. AUDITOR shall give written notice of its obligations under this clause to
23 labor organizations with which it has a collective bargain or other agreement.

24 **11.2.** AUDITOR shall include the non-discrimination and compliance provision of this
25 paragraph in all subcontracts to perform work under this Agreement.

26 **12. NOTICES.**

27 All notices under this Agreement shall be in writing and may be given by personal delivery or
28 by sending through the U.S. Post Office, certified mail, return receipt requested, addressed to LTA,

1 ATTN: Executive Director, 1405 N. Imperial Ave., Suite 1, El Centro, CA 92243 and to AUDITOR
2 at 8270 Aspen Street, Rancho Cucamonga CA 91730 or at such other address as either party may
3 designate in a notice to the other party given in such manner. Any notice sent by mail shall be
4 considered given when received.

5 **13. ENTIRE AGREEMENT.**

6 This Agreement contains the entire agreement between LTA and AUDITOR relating to the
7 transactions contemplated hereby and supersedes all prior or contemporaneous agreements,
8 understanding, provisions, negotiations, representations or statements, either written or verbal.

9 **14. MODIFICATION.**

10 No modification, waiver, amendment, discharge or change of this Agreement shall be valid
11 unless the same is in writing and signed by both parties.

12 **15. PARTIAL INVALIDITY.**

13 If any of the provisions in this Agreement is held by a court of competent jurisdiction to be
14 invalid, void or unenforceable, the remaining provisions will continue to be in full force and effect.

15 **16. GENDER AND INTERPRETATION OF TERMS AND PROVISIONS.**

16 As used in this Agreement and whenever required by the context thereof, each number, both
17 singular and plural, shall include all numbers, and each gender shall include both genders.
18 AUDITOR as used in this Agreement or in any other document referred to in or made a part of this
19 Agreement shall likewise include both singular and plural, a corporation, a partnership, individual,
20 firm or person acting in any fiduciary capacity as executor, administrator, trustee or in any other
21 representative capacity or any other entity. All covenants herein contained on the part of AUDITOR
22 shall be joint and several if more than one person, firm or entity executes this Agreement.

23 **17. WAIVER.**

24 No waiver of any breach or of any of the covenants or conditions of this Agreement shall be
25 construed to be a waiver of any other breach or to be a consent to any further or succeeding breach of
26 the same or any other covenant or condition.

27 **18. CHOICE OF LAW.**

28

1 The laws of the State of California shall govern this Agreement. This Agreement is made and
2 entered into in Imperial County, California. To the extent permitted by law, any action brought by
3 either party with respect to this Agreement shall be brought in a court of competent jurisdiction
4 within said County.

5 **19. ATTORNEYS' FEES.**

6 If either party herein brings an action to enforce the terms thereof or declare rights hereunder,
7 the prevailing party in any such action, on trial or appeal, shall be entitled to its reasonable attorneys'
8 fees to be paid by the losing party as fixed by the court.

9 **20. AUTHORITY.**

10 Each of the individuals executing this Agreement on behalf of AUDITOR and LTA represent
11 and warrant that:

12 **20.1** He or she is duly authorized to execute and deliver this Agreement on behalf of
13 AUDITOR or LTA as applicable;

14 **20.2** Such execution and delivery on behalf of AUDITOR is in accordance with the terms
15 of the Articles of Incorporation or Partnership, any By-Laws or Resolutions of
16 AUDITOR; and

17 **20.3** Such execution and delivery on behalf of LTA is duly authorized by the Board of
18 Supervisors and within the authority of the signatory identified below.

19 **21. COUNTERPARTS.**

20 This Agreement may be executed in counterparts.

21 **22. REVIEW OF AGREEMENT TERMS.**

22 This Agreement has been reviewed and revised by legal counsel for both LTA and
23 AUDITOR, and no presumption or rule that ambiguities shall be construed against the drafting party
24 shall apply to the interpretation or enforcement of the same or any subsequent amendments thereto.

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IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first above written and shall be effective as of said date.

IMPERIAL COUNTY TRANSPORTATION COMMISSION:

By: _____
Chairman

ATTEST:

By: _____
CRISTI LERMA
Secretary to the Commission

AUDITOR:
By:  _____
PHILLIP WHITE. Partner
Vavrinek, Trine, Day & Co., LLP

APPROVED AS TO FORM:
MICHAEL L. ROOD
COUNTY COUNSEL

By: _____
GEOFFREY P. HOLBROOK,
Senior Deputy County Counsel

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

Memorandum

Date: June 17, 2015
To: Local Transportation Authority
From: Mark Baza, Executive Director
Re: **Executive Director's Report**

The following is a summary of the Executive Director's Report for the LTA meeting of June 24, 2015:

1. **Member Agency Coordination:** ICTC staff will be requesting member agencies 2015 Maintenance of Effort documentation, summary of projects completed in fiscal year 2015, their Five-Year Expenditure Plans for fiscal year 2016, and a list of projects planned to be completed in 3 to 5 years. To date, ICTC staff has received submittals from a couple agencies and follow up is needed.

a. **Below is the list of LTA projects for the upcoming fiscal years submitted to date:**

Agency	Project Name	FY 2014/15	FY 2015/16	FY 2016/17
Brawley	Rio Vista Ave. (D St. to Jones St.)	Construction		
Brawley	A St. (Rio Vista Ave. to Western Ave.)	Construction		
Brawley	B St. (N. 1 st St. to N. Imperial Ave.)	Construction		
Brawley	N. 11 th St. (Magnolia St. to River Dr.)	Construction		
Brawley	Bina St. (Magnolia St. to River Dr.)	Construction		
Brawley	A St. (N. Cesar Chavez St. to Cul de Sac)	Construction		
Brawley	Cortez Court (Magnolia to Cul de Sac)	Construction		
Brawley	N. Adams St. (B St. to Magnolia St.)	Construction		
Brawley	B St. (N. Cesar Chavez St. to N. Palm Ave.)	Construction		
Brawley	N. Palm Ave. (E. Main St. to River Dr.)	Construction		
Brawley	N. Palm Dr. (Magnolia St. to Adler St.)	Construction		
Brawley	N. 14 th St. (Adler St. to Cul de Sac)	Construction		
Brawley	Magnolia St. (N. 13 th St. to N. Eastern Ave.)	Construction		
Brawley	N. 13 th St. (B St. to Magnolia St.)	Construction		
Brawley	N. 13 th St. (D St. to C St.)	Construction		
Brawley	N. 14 th St. (D St. to C St.)	Construction		
Brawley	C St. (N. 13 th St. to N. Eastern Ave.)	Construction		
Brawley	Jones St. (N. Eastern Ave. to N. Best Ave.)	Construction		
Brawley	Shank St. (N. Best Ave. to E. City limits)	Construction		
Brawley	G St. (S. Cesar Chavez St. to S. Palm Ave.)	Construction		

Agency	Project Name	FY 2014/15	FY 2015/16	FY 2016/17
Brawley	H St. (S. 9 th St. to S. Eastern Ave.)	Construction		
Brawley	I St. (S. 9 th St. to S. Palm Ave.)	Construction		
Brawley	S. Palm Dr. (I St. to H St.)	Construction		
Brawley	I St. (S. Eastern Ave. to S. Best Ave.)	Construction		
Brawley	K St. (S. Eastern Ave. to S. 18 th St.)	Construction		
Brawley	S. 18 th St. (K St. to Malan St.)	Construction		
Brawley	S. 17 th St. (K St. to Malan St.)	Construction		
Brawley	S. 16 th St. (K St. to Malan St.)	Construction		
Holtville	SR-115/5 th St. Sidewalk Phase II (North)	Construction		
Holtville	9 th St. (Cedar to Palm)	Construction		
Holtville	4 th St. (Cedar to Walnut)	Construction		
Holtville	Alamo River Trail Phase I	Construction		
Holtville	Walnut Ave. Phase II		Construction	
Holtville	Cedar Avenue Sidewalk (4 th to 5 th)	Design	Construction	
Holtville	Street Maintenance Phase I	Construction		
Holtville	Alamo River Trail Phase II		Design	Construction
Holtville	Street Maintenance Phase II		Construction	
Holtville	Street Maintenance Phase III			Construction
Holtville	9 th Street (Palm to Olive)			Design
Imperial	2 nd Street from SR86 to "P" Street			
Imperial	Pavement Overlay Program a. Southwest City b. Northeast City			
Westmorland	N. Center St. (7 th St. to 8 th St.)		Design	
Westmorland	1 st St. (S. Center St. to F St.)			
Westmorland	1 st St. (H St. to G St.)			
Westmorland	2 nd St. (G St. to S. Center St.)			
Westmorland	3 rd St. (F St. to S. Center St.)			
Westmorland	5 th St. (G St. to B St.)			
Westmorland	5 th St. (H St. to West end of street)			
Westmorland	7 th St. (H St. to Martin Rd.)			
Westmorland	7 th St. (D St. to Center St.)			
Westmorland	G St. (SR-86 to 3 rd St.)			

2. **LTA Bond Projects:** Below is a list of allocation request for LTA Sales Tax Revenue Bond funded projects processed to date.

Processed Date	Receipt of funds	Agency	Project Description	Requisition Number	Total Request Amount
8/14/13	8/29/13	County of Imperial	Phase 1 of 3 anticipated phases of road rehabilitation projects that will improve approximately 18.7 miles of roads in the County	1 of 1	\$2,823,570.07
1/02/14	1/13/14	City of Calipatria	Street rehabilitation of Lake Avenue – between Elder Street to Bowles Road	1 of 1	\$148,890.50
4/30/14	5/27/14	City of Calexico	Reconstruction and widening of 2 nd Street – between the New River bridge and the Calexico International Airport	1 of 1	\$3,000,000
4/21/14	4/30/14	City of Calipatria	Street rehabilitation of Imperial Street, Brown Street, and Fern Street	1 of 3	\$389,156.22

4/21/14	4/30/14	City of Calipatria	Street rehabilitation of Imperial Street, Brown Street, and Fern Street	2 of 3	\$453,383.95
6/20/14	6/25/14	City of Calipatria	Street rehabilitation of Imperial Street, Brown Street, and Fern Street	3 of 3	\$580,997.50
11/06/14	12/04/14	City of Calexico	2014 Street Improvement Project	1 of 2	\$1,315,425.04
11/06/14	12/09/14	City of Brawley	A Street Rehabilitation Project	1 of 2	\$49,256.01
11/06/14	12/09/14	City of Brawley	Asphalt Rehabilitation Project of River Drive	1 of 2	\$22,052.98
11/06/14	12/09/14	City of Brawley	Eastern Avenue Rehabilitation Project	1 of 2	\$530,935.02
11/06/14	12/08/14	City of Brawley	Re-advertisement of Streets Rehabilitation Phase IX	1 of 2	\$1,784,142.90
1/05/15	1/06/15	City of Imperial	South N Street Project	1 of 1	\$551,655.79
1/14/15	2/19/15	City of Imperial	Street Improvement Project Asphalt Rubber Composite Layer on Designated Streets	1 of 10	\$731,342.77
4/17/15	4/21/15	City of Imperial	Street Improvement Project Asphalt Rubber Composite Layer on Designated Streets	2 of 10	\$59,350.00
4/17/15	4/22/15	City of Calexico	2014 Street Improvement Project	2 of 2	\$1,560,371.86
In process	June 2015	City of Brawley	A Street Rehabilitation Project	2 of 2	\$8,142.94
In process	June 2015	City of Brawley	Asphalt Rehabilitation Project of River Drive	2 of 2	\$884.10
In process	June 2015	City of Brawley	Eastern Avenue Rehabilitation Project	2 of 2	\$118,595.42
In process	June 2015	City of Brawley	Re-advertisement of Streets Rehabilitation Phase IX	2 of 2	\$645,361.25
TOTAL:					\$14,773,514.32

3. **LTA Bond Projects:** Below is a list of allocation request for LTA Sales Tax Revenue Bond funded projects pending submittal.

Processed Date	Receipt of funds	Agency	Project Description	Requisition Number	Total Request Amount
TBD		County of Imperial	Phase II-A AC Overlay Improvements of Various County Roads, Project No.5663		\$2,340,000
TBD		County of Imperial	Phase II-B Cold in Place Road Reconstruction Improvements of Various County Roads, Project No.5663		\$4,265,000
TBD		County of Imperial	Phase II-C La Brucherie Road Improvements from I-8 to West Side Main Canal, Project No.5663I		\$1,885,000
TOTAL:					\$8,490,000.00

MB/vm

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497