

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

AGENDA

WEDNESDAY, SEPTEMBER 28, 2016
6:00 PM or immediately after the ICTC meeting

County Administration Building, 2nd Floor
Board of Supervisors Chambers
940 W. Main St.
El Centro, CA 92243

CHAIRPERSON: JAMES PREDMORE

EXECUTIVE DIRECTOR: MARK BAZA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Authority for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Authority. The Authority will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

- A. Approval of LTA Board Draft Minutes: July 27, 2016 Page 2

V. REPORTS

- A. Executive Director Report Page 4

VI. ACTION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) – City of Calexico Page 5

The ICTC Management Committee met on September 14, 2016 and forward this item to the LTA for their review and approval after public comment, if any:

1. Approve the allocation for additional funding needed in the amount \$150,000 for 2 years for a total request of \$300,000 from the Regional Highway set-aside from the Measure D allocations
2. Authorize the Executive Director to execute the necessary agreements between the City of Calexico and ICTC

VII. ADJOURNMENT

- A. Motion to Adjourn

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497



Local Transportation Authority

MINUTES FOR MAY 25, 2016**VOTING MEMBERS PRESENT:**

City of Brawley	George A. Nava
City of Calexico	Joong Kim
City of El Centro	Alex Cardenas (alt.)
City of Holtville	James Predmore – Chair
City of Imperial	Mark Gran (alt.)
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Jack Terrazas
Executive Director	Mark Baza (non-voting)

STAFF PRESENT: Kathi Williams, Cristi Lerma, Michelle Bastidas, Virginia Mendoza, Guillermo Gonzalez

OTHERS PRESENT: Eric Havens: ICTC Counsel

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order by Chair Predmore at 6:02 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

No public comment

IV. CONSENT CALENDAR

- A. A motion was made by [Ritchie](#) and seconded by [Terrazas](#) to approve the June 22, 2016 Minutes for the LTA Board, **Motion Carried.**

V. REPORTS

A. Executive Director Report

- In the report a description of the remaining funds for LTA Bond Projects were listed as follows:

Original Bond Funds		Remaining Bond Funds		% Spent
Brawley	\$8,155,000	Brawley	\$1,978,582.85	76%
Calexico	\$15,410,000	Calexico	\$5,157,332.12	67%
Calipatria	\$2,305,000	Calipatria	\$0	100%

Imperial	\$6,170,000	Imperial	\$263,381.84	99%
County	\$21,935,000	County	\$5,221,435.24	76%

- FY 2015-16 Maintenance of Effort documentation will be needed before the audit begins. Updated Expenditure Plans from all agencies are also needed for FY 2015-2016.

VI. ACTION CALENDAR

A. Administrative Services Budget FY 2016-17

The Administrative Services Budget for the Local Transportation Authority (LTA) was presented to the Board. The Administrative Budget is funded by 1% of the funds received annually for the LTA program. Staff has estimated costs for the auditing, legal, office expense and staff salaries associated for the proper oversight functions.

The ICTC Management Committee met on July 13, 2016 and forwarded this item to the LTA Board for review and approval after public comment, if any:

1. Approved the FY 2016-17 Administrative Services Budget for the Local Transportation Authority

A motion was made by [Terrazas](#) and seconded by [Gran](#), **Motion Carried unanimously.**

VII. ADJOURMENT

Meeting Adjourned at 6:07 p.m.

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Memorandum

Date: September 23, 2016
To: Local Transportation Authority
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA meeting of September 28, 2016:

1. **LTA Bond Projects:** Refer to the attached LTA Bond PowerPoint handout for LTA Sales Tax Revenue Bond funded projects processed to date. The following is the LTA Bond remaining funds as of September 2016:

Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

Remaining Bond Funds*		% Spent
Brawley	\$1,980,407.19	76%
Calexico	\$6,073,143.97	60%
Calipatria	\$0	100%
Imperial	\$264,538.74	96%
County	\$626,776.43	97%

2. **Member Agency Coordination:** FY 2015-16 Maintenance of Effort documentation will be needed before the audit begins. Updated Expenditure Plans from all agencies are also needed for FY 2015-2016. The City of Calexico is pending submittals for both the Maintenance of Effort and Expenditure Plan. Agency's pending Expenditure Plans only are the City of Holtville and County of Imperial.

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September 22, 2016

James Predmore, Chairman
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Fund Request to the Local Transportation Authority (LTA) – Traffic Control Assistance for Southbound Peak Traffic on State Route 111-Imperial Avenue to the Downtown Calexico West Port of Entry

Dear LTA Members:

The City of Calexico has made a request to the LTA for funds from the regional highway set-aside for traffic control staff assistance on State Route 111/Imperial Avenue, for southbound traffic leading to the Downtown Calexico West Port of Entry (POE). During afternoon peak period delays the queue of vehicles can go as far back as 1.4 miles north of the Port of Entry (or .25 miles north of State Route 98/Birch St.). The average daily traffic volume on SR-111/Imperial Avenue is 26,000 to 34,000 vehicles. Based on border crossing volumes it is estimated that 75 percent of the daily vehicles on SR-111/Imperial Ave. have origin and destination in Mexicali, Mexico.

The City's request is \$150,000 for two years for a total request of \$300,000 for Fiscal Year 2016-17 and FY 2017-18. The City is committed to using \$493,580 in available funding sources for FY 2016-17. The City's contribution pays for three (3) full-time employees and three to seven (3 to 7) part-time traffic control staff (contract employees). The LTA request will provide funding for four (4) additional part-time traffic control staff to assist with the weekly afternoon peak hours of delay to the POE to fully fund the seven (7) part-time contract employees needed. The proposed request is a short-term solution to a longer term need as the federal government is under construction to expand the POE in 2018. In 2018, traffic will use SR-111/Imperial Avenue and Cesar Chavez Boulevard to access the Calexico West POE. See attached letter of request. With the two-year request for assistance the City is committed to work with all local, state and federal stakeholders to analyze and evaluate traffic control measures for the opening of the completed Phase 1 construction for the Calexico West POE.

SR-111/Imperial Avenue is a regional corridor for Imperial County and the revenue is available in the highway set-aside program. The ICTC Management Committee met on September 14, 2016 and forward this item for review and consideration to the LTA Board for review and approval after public comment, if any:

1. Approve the allocation for additional funding needed in the amount of \$150,000 for two years for a total request of \$300,000 from the Regional Highway set-aside from the Measure D allocations.
2. Authorize the Executive Director to execute the necessary agreements between the City of Calexico and the Imperial County Local Transportation Authority.

Sincerely,

A handwritten signature in blue ink that reads "Mark Baza".

MARK BAZA
Executive Director

Attachments
MB/cl

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497



CITY OF CALEXICO

608 Heber Avenue
Calexico, CA 92231
Tel: 760.768.2110
Fax: 760.768.2103
www.calexico.ca.gov

September 12, 2016

Mr. James Predmore, Chairman
Imperial County Local Transportation Authority (LTA)
1405 N. Imperial Ave., Ste. 1
El Centro, CA 92243

RE: REQUEST FOR FUNDING

Honorable Chairman and Members of the Commission;

The City of Calexico respectfully requests funding in the amount of \$150,000 per year (for 2 years) to assist with funding traffic controllers to address the existing and anticipated traffic congestion created within the City of Calexico by traffic crossing the International Border at Calexico Land Port of Entry (LPOE). This funding request will allow us an opportunity to mitigate existing congestion issues while the city and LTA develop solutions to address future problems resulting from the LPOE opening in 2018.

The Calexico port of entry is deemed the third busiest in the State of California by the General Services Administration (GSA), with northbound vehicle crossings alone totalling approximately 4 million each year. Calexico's Imperial Avenue, an extension of SR-111, currently provides immediate access to and from the LPOE. It is a four-lane roadway with dedicated left turn lanes at most signal lights. Heavily impacted by both southbound and northbound traffic to and from the downtown Calexico LPOE, in 2014 Imperial Avenue had an average daily traffic volume from the International Border to SR-98 that ranged from 26,000 to 34,000.

The excess through traffic to and from the LPOE creates traffic congestion on Imperial Avenue. The unpredictable and inconsistent traffic flow that results from varying border wait times and traffic volume, renders traffic signal lights and the existing transportation network ineffective. Consequently, traffic signal lights must be bypassed on a regular basis and traffic controllers are utilized in their place. This is done to maintain order, ensure safety, minimize gridlock, and prevent the dangerous blocking of intersections that would hinder public safety emergency response time and movement of travelers and goods.

GSA has recognized the need to expand the current LPOE, stating the existing inspection facility, built in 1974, "cannot accommodate existing traffic loads and security requirements". The expanded facility is expected to increase vehicle and pedestrian capacity, reduce traffic

congestion, and create a safe environment for port employees and visitors, and reduce delays. Their plans to expand will create a new Personally Owned Vehicle (POV) West LPOE on Second Street and Cesar Chavez Boulevard with an increased total number of northbound POV inspection booths to 16, and an increase in the number of southbound lanes to 5.

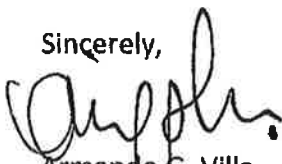
With the LPOE anticipated to be renovated and operational in 2018, additional traffic controllers will be required to direct the increase in traffic. The LPOE will be designed to reduce traffic congestion at the border crossing, but with 21 lanes of traffic (16 northbound and 5 southbound) bottlenecking onto either Cesar Chavez Blvd or East Second Street towards Imperial Ave., congestion will not be relieved in the city. If anything, the LPOE increased capacity will create greater need for traffic controllers to be utilized in order to ensure public safety.

The Southern California region has long enjoyed the economic benefits of these travelers while the City of Calexico has faced the adverse economic impacts of the traffic congestion they create. Unfortunately, we are no longer in a position to sustain this cost alone. It is anticipated that the need for traffic controllers will be ongoing. The unpredictable nature of border traffic necessitates human judgement be factored into controlling traffic, since the traffic does not necessarily follow patterns that can be programmed into signal lights.

While the increased border crossing capacity will result in increased traffic congestion that necessitates additional funding for traffic controllers, it will also result in decreased delay times which will help to improve economic and air quality for our region. The 2012 Southern California Association of Governments (SCAG) and the Imperial County Transportation Commission (ICTC) Goods Movement Border Crossing Study and Analysis supports the correlation between border wait times and revenue and output losses for the region. The analysis specifically stated that "Delays at the border constitute part of the generalized costs for Mexican nationals who shop in retail stores in the U.S. Therefore, longer delays represent higher generalized costs, and as a result a portion of Mexican nationals may decide to shop in local retail stores (i.e., in Mexicali) instead of crossing the border." With the delays at the border crossing being reduced by the expansion of the LPOE, it is anticipated that our entire region will benefit from the additional revenue, sales tax and job creation.

We respectfully request your assistance this year in funding the necessitated traffic controllers. In addition we would appreciate your assistance in finding solutions for the expected long-term impacts of the LPOE expansion.

Sincerely,



Armando G. Villa
City Manager

Brawley

Calipatria

Holtville

Westmorland



Local Transportation Authority

Calexico

El Centro

Imperial

County of Imperial

7243000 LTA 5% State Hwy Set-Aside

Agency	Project Description	Amount	LTA Board Approval	Funds Disbursed
Caltrans	Traffic Signal SR 86 & S Main St. Westmorland	\$373,000	7/24/2013	4/30/2014
County of Imperial	Traffic Signal SR 22 & SR 86 Salton City	\$438,858	9/24/2014	1/12/2015

Totals \$811,858

Agency	LTA 5% Regional Hwy Balance as of 9/12/2016	\$5,735,442	Pending projects
Caltrans	Heber Bus Stop & Ped Access SR 86	\$707,000	LTA Board approved on 8/27/2014
County of Imperial	Traffic Signal SR 86 & Dogwood Rd Imperial County	\$1,680,815	LTA Board approved on 9/23/2015
City of Calexico	Two year funding for SR 111 Traffic Controllers	\$300,000	LTA Agenda item on 9/28/2016

Balance Remaining \$3,047,627