



Local Transportation Authority

DRAFT MINUTES FOR MARCH 26, 2014

VOTING MEMBERS PRESENT:

| | |
|---------------------|------------------------|
| City of Brawley | George Nava |
| City of Calexico | Bill Hodge |
| City of Calipatria | Maria Nava-Froelich |
| City of El Centro | Sedalia Sanders |
| City of Holtville | Mike Goodsell |
| City of Imperial | Mark Gran |
| City of Westmorland | Larry Ritchie |
| County of Imperial | Jack Terrazas |
| Executive Director | Mark Baza (non-voting) |

OTHERS PRESENT: Cristi Lerma (clerk), Kathi Williams (staff), David Salgado (staff), Virginia Mendoza (staff), Michelle Bastidas (staff)

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order by Vice-Chair Ritchie at 6:03 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

No public comment

IV. CONSENT CALENDAR

- A. A motion was made by Sanders and seconded by Predmore to approve the LTA Board minutes for September 25, 2013, **Motion Carried** with one abstention from Terrazas.
- B. A motion was made by Terrazas and seconded by Sanders to review and file the Local Taxpayers Supervising Committee (LTSC) minutes for March 19, 2014, **Motion Carried.**

V. ACTION CALENDAR

- A. Imperial County Local Transportation Authority Annual Financial Report for the Fiscal Year Ended June 30, 2013

The Local Taxpayer Supervising Committee (LTSC) met on March 19, 2014 and forwarded this item to the LTA Board for review and approval after public comment, if any, with the following recommendations:

- LTA Staff provide a letter to member agencies emphasizing the need to improve procedures and avoid repetition of past findings and recommendations;

- LTA Staff follow up with Bond Counsel to get clarification of allowable costs associated with any bond financing funds;
 - LTA Staff to make a formal request annually to member agencies for Maintenance of Effort documentation, summary of projects completed or underway, Five-Year Expenditure Plans, and a list of projects proposed in the following 3 to 5 years;
 - LTA Staff have an annual meeting with member agencies to review LTA requirements, preparation for audits, updates for projects completed and scheduled for new fiscal year; and,
 - LTA Staff emphasize and promote the need to member agencies for the completion of projects proposed in the 2012 bond finance program.
1. Reviewed and Approved the FY 2012-13 Imperial County Local Transportation Annual Financial Report.

A motion was made by [Sanders](#) and seconded by [Hodge](#), **Motion Carried.**

VI. REPORTS

A. Executive Director Reports

The following is a summary of the Executive Director's Report for the LTA meeting of March 26, 2014:

1. Member Agency Coordination: In April 2014, ICTC staff will be making a formal request to all member agencies to submit 2014 Maintenance of Effort documentation, summary of projects completed in fiscal year 2014, and their Five-Year Expenditure Plans for fiscal year 2015.
2. LTA Bond Projects: Below is a list of allocation request for LTA Sales Tax Revenue Bond funded projects processed to date.

| Agency | Project Description | Amount | Processed | Receipt of funds |
|--------------------|---|----------------|------------------------------------|------------------|
| County of Imperial | Phase 1 of 3 anticipated phases of road rehabilitation projects that will improve approximately 18.7 miles of roads in the County | \$2,823,570.07 | 8/14/13 | 8/29/13 |
| City of Calipatria | Street rehabilitation of Lake Avenue – between Elder Street to Bowles Road | \$148,890.50 | 1/02/14 | 1/13/14 |
| City of Calexico | Reconstruction and widening of 2 nd Street – between the New River bridge and the Calexico International Airport | \$3,000,000 | Pending – Revised packet from City | |
| City of Brawley | Street Rehabilitation Phase IX – various streets | \$2,324,981.19 | Proposed submittal June 2014 | |
| City of Brawley | Eastern Avenue road reconstruction and rehabilitation – between Jones Street and Malan Street. | \$625,000 | Proposed submittal June 2014 | |

VII. ADJOURNMENT

A motion was made by [Predmore](#) and seconded by [Hodge](#), **Motion Carried.**

Meeting Adjourned at 7:05 p.m.