



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
Phone: 760-592-4494 | Fax: 760-592-4410

AGENDA

WEDNESDAY, JANUARY 26, 2022
6:00 PM or immediately after the ICTC meeting

LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243

CHAIRPERSON: CHERYL VIEGAS-WALKER

EXECUTIVE DIRECTOR: DAVID AGUIRRE

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To Join by Zoom Meeting please click on the following link:

<https://us06web.zoom.us/j/86892542862?pwd=N3orUGlrNWk1b2FiS1NJSDNPaWd4Zz09>

To Join by Telephone dial (253) 215-8782

Meeting ID: 868 9254 2862 #

Passcode: 966816 #

I. CALL TO ORDER AND ROLL CALL

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361 Page 3

With LTA's Counsel's direction, the Interim Executive Director forwards this item to the Authority for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

III. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

IV. PUBLIC COMMENTS

If any member of the public wishes to address the Authority, please submit written comments by 5 p.m. on Tuesday, January 25, 2022. Comments should not exceed three minutes on any item of interest not on the

agenda within the jurisdiction of the Authority. The Authority will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at cristilerma@imperialctc.org. Agenda and minutes are also available at: <https://www.ltaimperial.com/authority-governance/board-of-directors/agendas-and-minutes>.

V. REPORTS

- A. LTA Executive Director Report Page 5

VI. ACTION CALENDAR

- A. Appointment to the Local Taxpayer Supervising Committee (LTSC) Page 7

It is recommended that the LTA take the following action, after review of any public comment, if any:

1. Appoint Mr. Joe Picazo to serve as a member of the LTA Local Taxpayer Supervising Committee (LTSC)

VII. ADJOURNMENT

- A. Motion to Adjourn.

**RESOLUTION OF THE IMPERIAL COUNTY LOCAL TRANSPORTATION
AUTHORITY AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE
PROVISIONS OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO._____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Local Transportation Authority and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial County Local Transportation Authority believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial County Local Transportation Authority resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Local Transportation Authority are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Local Transportation Authority takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial County Local Transportation Authority, County of Imperial, State of California, this _____, by the following roll call vote:

Agency	Yes	No	Abstain	Absent
Brawley				
Calexico				
Calipatria				
El Centro				
Holtville				
Imperial				
Westmorland				
County of Imperial				
County of Imperial				

CHERYL VIEGAS-WALKER
Chair

ATTEST:

CRISTI LERMA
Secretary to the Commission



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243

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Memorandum

Date: January 21, 2022
To: Local Transportation Authority
From: David Aguirre, Interim Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA meeting of January 26, 2022

1. 2012 LTA Bond Projects: All project funds for the LTA 2012 Bonds have been expended.

2012 Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

Remaining Bond Funds*		% Spent
Brawley	\$0	100%
Calexico	\$0	100%
Calipatria	\$0	100%
Imperial	\$0	100%
County	\$0	100%

*Remaining Project Bond funds as of Bank Statements dated 12-31-21

2. 2018 LTA Bond Projects: The following lists the remaining funds for the LTA 2022 Bond.

2018 Original Bond Funds	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

Remaining Bond Funds*		% Spent
Calexico	\$2,643,892	79%
Calipatria	\$105,340	93%
Holtville	\$0	100%

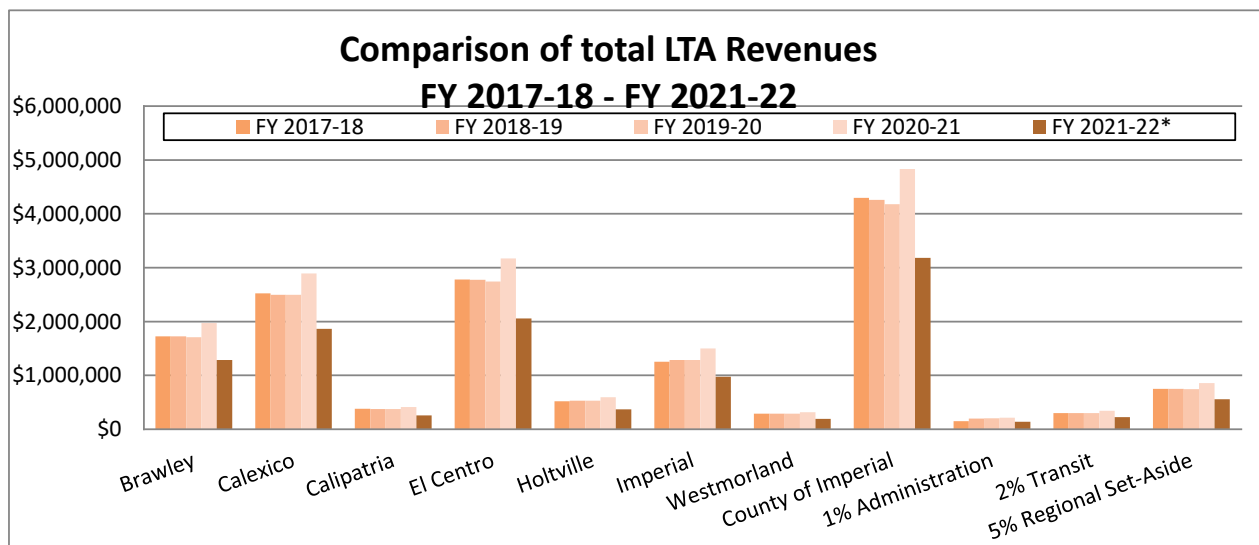
*Remaining Project Bond funds as of Bank Statements dated 12-31-21

3. LTA 2% Transit Set-Aside
 - a. Total Allocations for FY 2021-22
 - i. IVT Ride \$250,000 (Brawley, Calexico, Imperial, El Centro, Heber & West Shores)
 - ii. Available Balance 1/20/22 \$377,191
4. LTA 5% Highway Set-Aside
 - a. Processed Disbursements \$3,228,693
 - b. Pending projects \$4,183,721
 1. Traffic Signal SR 86 & Dogwood Rd Imperial County, \$1,680,815
 2. Forrester Road PSR, \$337,805
 3. SR 86 Border Patrol Checkpoint, \$942,406
 4. Calexico East Port of Entry Bridge Expansion, \$1,222,695
 - c. LTA 5% Regional Hwy Available Balance as of 1/20/22: \$3,488,329

5. LTA FY revenues

LTA Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22*
Brawley	\$1,724,444.04	\$1,725,712.20	\$1,708,309.63	\$1,973,179.09	\$1,286,005.15
Calexico	\$2,522,261.10	\$2,498,561.57	\$2,496,364.99	\$2,895,513.18	\$1,863,820.11
Calipatria	\$376,847.80	\$375,882.59	\$375,010.38	\$411,033.42	\$255,715.63
El Centro	\$2,777,968.18	\$2,772,865.22	\$2,745,303.02	\$3,169,283.41	\$2,058,022.40
Holtville	\$520,865.11	\$528,409.50	\$530,539.51	\$592,883.74	\$369,744.17
Imperial	\$1,254,758.35	\$1,283,934.58	\$1,284,456.38	\$1,500,288.41	\$973,904.96
Westmorland	\$286,856.02	\$285,903.42	\$287,435.95	\$312,555.82	\$191,874.16
County of Imperial	\$4,295,754.01	\$4,261,906.22	\$4,179,704.84	\$4,830,782.66	\$3,181,456.89
1% Administration	\$149,562.56	\$195,223.72	\$199,626.70	\$211,624.03	\$137,751.40
2% Transit	\$299,125.10	\$299,535.46	\$296,919.39	\$341,874.07	\$221,898.82
5% Regional Set-Aside	\$747,812.75	\$748,838.66	\$742,298.46	\$854,685.13	\$554,747.04
	\$14,956,255.02	\$14,976,773.14	\$14,845,969.25	\$17,093,702.96	\$11,094,940.73



Revenue distributions listed are prior to bond payments for the participating agencies

*Revenues up to January 2022

6. FY 2020-21 Audit status and outstanding items

- a. ICLTA, City of El Centro, City of Imperial, City of Holtville and County of Imperial FY 2020-21 audits are in draft form and have been circulated for comment. Audits are expected to be presented to the Oversight Committee on 2/xx/22 and subsequently to ICLTA Board for approval on 2/xx/22
- b. City of Calipatria and City of Brawley's FY 2020-21 audit drafts are expected early next week.
- c. City of Westmorland has outstanding requested documents, a draft is not able to be completed until documents are received.
- d. 5-year list of projects status:
 - i. County of Imperial 2020-2025 renewal due in 2025
 - ii. City of Westmorland 2021-2026 renewal due in 2026
 - iii. City of Holtville 2018-2023 renewal due in 2023
 - iv. City of Calipatria 2016-2056 renewal due in 2056
 - v. City of Calexico 2019-2024 renewal due in 2024
 - vi. City of El Centro 2016-2020
 - vii. City of Brawley 2020-2024 renewal due in 2024



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January 21, 2022

Cheryl Viegas-Walker, Chair
Local Transportation Authority
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Appointments to the Local Taxpayer Supervising Committee (LTSC)

Dear Members of the Authority:

As mandated in the passage of the Measure D extension, the Local Transportation Authority (LTA) is required to appoint three qualified local residents to participate as members of the Local Taxpayer Supervising Committee (LTSC). The LTSC or “Oversight Committee” is to focus on two goals:

1. To review the performance of the sales tax transportation program through an annual audit process to ensure that all transportation sales tax funds are spent by the LTA in accordance with all provisions of the voter-approved Expenditure Plan and Ordinance.
2. Will provide positive, constructive advice to the LTA on how to improve implementation of the program as well as conduct studies as authorized by the LTA.

As described in the 2008 Measure D Ordinance and Expenditure Plan, the three members of the Committee must possess the following professional and/or community credentials:

- One member who is a professional, active or retired, in the field of municipal audit, finance, and/or budgeting with at least five years of demonstrated experience in the field of transportation in the public or private sector
- One member who is a current or retired manager of major public and/or privately financed development or construction projects, who by training and experience would understand the complexity, costs, and implementation issues involved in building large scale infrastructure improvements
- One member who is a licensed civil engineer or trained transportation planner, active or retired, with at least five years of demonstrated experience in the field of transportation in government and/or private sector

Ms. Robertta Burns, retired Imperial County Executive Officer, was appointed to serve on the LTSC on May 25, 2011. Mr. Tim Jones, who served as a civil engineer in both public and private practice was appointed on May 27, 2015. Both members have been active in the annual audit process since their appointments.

Currently, the LTA is seeking for the following professional and/or community credentials:

- One member who is a professional, active or retired, in the field of municipal audit, finance, and/or budgeting with at least five years of demonstrated experience in the field of transportation in the public or private sector

Mr. Joe Picazo, retired Imperial County Deputy CEO Budget Fiscal, has expressed interest in the position. It is in the LTA's best interest to appoint Mr. Picazo to the LSTC prior to the audit adoption for FY 2020/2021. His qualifications are available upon request.

It is recommended that the LTA take the following action, after review of any public comment, if any:

1. Appoint Mr. Joe Picazo to serve as a member of the LTA Local Taxpayer Supervising Committee (LTSC)

Sincerely,



DAVID AGUIRRE
Interim Executive Director