



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
Phone: 760-592-4494 | Fax: 760-592-4410

AGENDA

WEDNESDAY, JUNE 26, 2019
6:00 PM or immediately after the ICTC meeting

County Administration Building, 2nd Floor
Board of Supervisors Chambers
940 W. Main St.
El Centro, CA 92243

CHAIRPERSON: ROBERT AMPARANO

EXECUTIVE DIRECTOR: MARK BAZA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Authority for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Authority. The Authority will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

A. Approval of LTA Board Draft Minutes for February 27, 2019 Page 4

V. REPORTS

A. LTA Executive Director Report Page 7

VI. ACTION CALENDAR

A. LTA Administrative Services Budget FY 2019-20 Page 9

The ICTC Management Committee met on June 12, 2019 and forwards this item to the LTA Board for review and approval after public comment, if any:

1. Approve the FY 2019-20 Administrative Services Budget for the Local Transportation Authority

VII. INFORMATION / DISCUSSION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) – Traffic Control Services for SR-98 and Cesar Chavez Blvd. Page 12

VIII. ADJOURNMENT

- A. Motion to Adjourn

IV. CONSENT CALENDAR

- A. APPROVAL OF LTA BOARD DRAFT MINUTES FOR FEBRUARY 27, 2019

**MINUTES FOR
FEBRUARY 27, 2019**

VOTING MEMBERS PRESENT:

City of Calipatria	Maria Nava-Froelich
City of Calexico	Lewis Pacheco
City of El Centro	Edgard Garcia (alt.)
City of Holtville	James Predmore
City of Imperial	Robert Amparano
City of Westmorland	Larry Ritchie
County of Imperial	Ryan Kelley
Executive Director	Mark Baza (non-voting)

STAFF PRESENT: David Aguirre, Michelle Bastidas, Kathi Williams, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Eric Estell, Geoff Holbrook: Legal Counsel; Cesar Sanchez: First Transit; Shawn Rizzuto, Ann Fox, Jesus Vargas: Caltrans; William Roller: IV Press

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order by Chair Amparano at 6:05 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT CALENDAR

A. A motion was made by Pacheco and seconded by Nava-Froelich to approve the Consent Calendar, **Motion Carried Unanimously.**

V. REPORTS

A. Executive Director Report

The Executive Director Report is on page 7 of the agenda. Items reviewed by Mr. Baza were the 2012 and 2018 Bond Funds. Below are the balances of both.

2012 Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

Remaining Bond Funds*		% Spent
Brawley	\$2,033,644.75	75%
Calexico	\$149,594.22	99%
Calipatria	\$0	100%
Imperial	\$0	100%
County	\$0	100%

2018 Bond Funds	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

VI. ACTION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) – Calexico East Port of Entry Bridge Expansion Project

The ICTC Management Committee met on February 20, 2019 and forwarded this item to the LTA Board for review and approval, after the receipt of public comment:

1. Approved the allocation for funding needed in the amount of \$1.844 Million for expansion of the Calexico East Port of Entry Bridge Expansion project, from the LTA 5% Regional Highway Set-Aside from the Measure D allocations; and,
2. Authorized the Executive Director to execute the necessary agreements between Caltrans, the Imperial County Local Transportation Authority, and the U.S. Department of Transportation.

A motion was made by [Pacheco](#) and seconded by [Predmore](#), **Motion Carried** unanimously.

- B. Adoption of the Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2018

The Local Taxpayer Supervising Committee (LTSC) or “Oversight Committee” met on February 21, 2019 and forwarded this item to the LTA for their review and approval after public comment, if any:

1. Received, Approved and Filed the FY 2017-18 Imperial County Local Transportation Authority Annual Financial Audit for the following agencies: Brawley, Calipatria, Calexico, El Centro, Holtville, Imperial, Westmorland, the County of Imperial and the ICLTA.

A motion was made by [Nava-Froelich](#) and seconded by [Garcia](#), **Motion Carried** unanimously.

VII. ADJOURNMENT

- A. A motion was made by [Nava-Froelich](#) and seconded by [Pacheco](#), **Motion Carried**. Meeting Adjourned at 6:20 p.m.

V. REPORTS

A. LTA EXECUTIVE DIRECTOR REPORT



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243

Phone: 760-592-4494 | Fax: 760-592-4410

Memorandum

Date: June 20, 2019
To: Local Transportation Authority
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA meeting of June 26, 2019:

1. 2012 LTA Bond Projects: The following lists the remaining funds for the LTA 2012 Bond as of May 31, 2019.
 - a. The City of Calexico is working on a 2018 Street Improvement Project and will be submitting invoices in July 2019 for the remaining of their bond proceeds.
 - b. The City of Brawley is working on a Phase XI project and will be submitting invoices in July 2019 for the remaining of their bond proceeds.

2012 Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

Remaining Bond Funds*		% Spent
Brawley	\$2,049,003.99	75%
Calexico	\$155,515.07	99%
Calipatria	\$0	100%
Imperial	\$0	100%
County	\$0	100%

*Remaining Project Bond funds as of Bank Statements dated 5-31-19

2. 2018 LTA Bond Projects: The following lists the remaining funds for the LTA 2018 Bond as of May 31, 2019.

2018 Original Bond Funds	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

Remaining Bond Funds*		% Spent
Calexico	\$12,340,470	.3%
Calipatria	\$1,450,000	
Holtville	\$603,988.31	79%

VI. ACTION CALENDAR

A. LTA Administrative Services Budget FY 2019-20

June 7, 2019

Robert Amparano, Chairman
Local Transportation Authority
1503 N Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: LTA Administrative Services Budget FY 2019-20

Dear Board Members:

Attached, please find the Administrative Services Budget for the Local Transportation Authority (LTA). The Administrative Budget is funded by 1% of the revenues received annually for the LTA program. Staff has estimated costs for the auditing, legal, office expense and staff salaries associated for the proper oversight functions.

The ICTC Management Committee met on June 12, 2019 and forwards this item to the LTA Board for review and approval after public comment, if any:

1. Approve the FY 2019-20 Administrative Services Budget for the Local Transportation Authority

Sincerely,



MARK BAZA
Executive Director

Attachment

MB/da/cl



DRAFT

Imperial County Local Transportation Authority

	Requested FY 2018-19	Estimated Actual FY 2018-19	Requested FY 2019-20	
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REVENUES

LOCAL TRANSPORTATION AUTHORITY 1% Administration (7418001)	\$196,219	\$195,797	\$207,667	-6%
TOTAL	\$196,219	\$195,797	\$207,667	6%

EXPENSES

MEMBERSHIPS - Self Help Counties Coalition (SHCC)	\$2,800	\$2,800	\$2,800	0%
OFFICE EXPENSE	\$1,000	\$1,200	\$1,200	0%
LTA STAFFING & SUPPORT (ICTC)	\$70,228	\$70,228	\$87,115	24%
COI OVERHEAD	\$0	\$0	\$5,000	0%
ICTC/LTA LEGAL SUPPORT (COUNTY OF IMPERIAL)	\$7,500	\$7,500	\$10,000	33%
MELLON BANK AGENT FEES	\$4,500	\$4,500	\$4,500	0%
INDEPENDENT CPA AUDIT SERVICES	\$84,000	\$80,035	\$76,500	-4%
PUBL AND LEGAL NOTICES	\$500	\$315	\$0	0%
RENTS AND LEASES - EQUIPMENT	\$1,178	\$1,178	\$1,178	0%
WEBSITE	\$8,375	\$8,375	\$2,000	-76%
RENTS AND LEASES	\$8,858	\$9,612	\$13,257	38%
IT SVS/UTILITIES	\$0	\$0	\$1,967	0%
EQUIPMENT	\$6,400	\$6,400	\$1,000	0%
COMMUNICATIONS	\$880	\$1,020	\$1,150	13%
TOTAL	\$196,219	\$193,163	\$207,667	8%

VII. INFORMATION / DISCUSSION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) –
Traffic Control Services for SR-98 and Cesar Chavez Blvd.



CITY OF CALEXICO

608 Heber Ave.
Calexico, CA 92231-2840
Tel: 760.768.2110
Fax: 760.768.2103
www.calexico.ca.gov

June 12, 2019

Mr. Mark Baza, Executive Director
Imperial County Transportation Commission (ICTC)
1503 N. Imperial Ave. Suite 104
El Centro, California 92243

**Re: Local Transportation Authority (LTA) Funds
Traffic Control Services for SR-98 and Cesar Chavez Boulevard**

Dear Mr. Baza:

On behalf of the City of Calexico please accept this request \$75,000.00 under the Local Transportation Authority (LTA) to assist the City with traffic controller services on State Route 98 and Cesar Chavez Boulevard for Fiscal Year 2019-2020. This is a regional issue; the traffic issues are caused by long border wait times entering Mexico. The City of Calexico is incurring this cost due to the proximity to the border.

The traffic controllers are needed to address the existing and anticipated traffic congestion created within the City of Calexico by traffic crossing the International Border at Calexico West Land Port-of-Entry. The funds requested will allow us the opportunity to mitigate existing congestion.

The requested amount is half of the funding allocated for fiscal year 18-19. It is anticipated that the city will need about half of the traffic controllers due to the newly completed Cesar Chavez Project. If you have any questions or require additional information, please do not hesitate to contact me at 760/768-2110.

Sincerely,

CITY OF CALEXICO

David Dale
City Manager

Cc: Miguel Figueroa, Assistant City Manager
Gonzalo Gerardo, Police Chief
Karla Lobatos, Finance Director

Viva Calexico!