



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
Phone: 760-592-4494 | Fax: 760-592-4410

AGENDA

WEDNESDAY, SEPTEMBER 24, 2025
6:00 PM or immediately after the ICTC meeting

LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243

CHAIRPERSON: ROBERT AMPARANO

EXECUTIVE DIRECTOR: DAVID AGUIRRE

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the LTA's website: <https://www.ltaimperial.com/>

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a LTA meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To Join Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/84432208008?pwd=ZVZbaWcxvVa0GKebuitB9j4OxVFMGL.1>

To Join by phone dial (669) 444-9171

Meeting ID: 844 3220 8008

Passcode: 886757

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS (MATTERS NOT ON THE AGENDA)

This is an opportunity for members of the public to address the LTA Board on any subject matter within the LTA's jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. In compliance with Assembly Bill 361, the meeting will be held remotely and in person. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerna@imperialctc.org. When addressing the Board, state your name for the record prior to providing your comments. Please address the Board as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Board; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct and respect all people that are present or watching, obey the direction of the Chair and Secretary to the Commission.

IV. PUBLIC HEARING

- A. A public hearing of the Imperial County Transportation Authority to amend the language in the Measure D Ordinance's Expenditure Plan, Section 6 Maintenance of Effort

At this time the Chairperson will open the public hearing:

"The purpose of the proposed amendment is to update and clarify the ordinance language to ensure a more equitable process among all jurisdictions. Specifically, the amendment seeks to replace existing language in Section 6 (sentences 2–4), which currently outlines how jurisdictions must maintain their commitment of transportation funds and how the Authority enforces this requirement. The revised language is intended to streamline compliance and provide consistency across all agencies.

Public notice of the hearing was published in the Imperial Valley Press. Additionally, notices were posted on both the LTA website at www.ltaimperial.com and the ICTC website at www.imperialctc.org."

At this time the Executive Director will provide some background on the LTA and then we'll open for public comments.

V. ACTION CALENDAR

- A. Approval of the LTA Measure D Ordinance Section 6 Maintenance of Effort amendment Page 5

The LTA is scheduled to have a public hearing to listen to all public comments. It is anticipated that the Executive Director will forward this item to the LTA Board for their review and approval after public comment, if there is any:

1. Approve the LTA Measure D Ordinance Amendment revising the language on Section 6 Maintenance of Effort.
2. Authorize the Chairman to sign the resolution.

VI. CONSENT CALENDAR

- A. Approve Minutes for June 25, 2025 Page 11

VII. REPORTS

- A. LTA Executive Director Report Page 14

VIII. ADJOURNMENT

IV. PUBLIC HEARING

- A. A public hearing of the Imperial County Transportation Authority to amend the language in the Measure D Ordinance's Expenditure Plan, Section 6 Maintenance of Effort

The purpose of the proposed amendment is to update and clarify the ordinance language to ensure a more equitable process among all jurisdictions. Specifically, the amendment seeks to replace existing language in Section 6 (sentences 2–4), which currently outlines how jurisdictions must maintain their commitment of transportation funds and how the Authority enforces this requirement. The revised language is intended to streamline compliance and provide consistency across all agencies.

Public notice of the hearing was published in the Imperial Valley Press. Additionally, notices are posted on both the LTA website at www.ltaimperial.com and the ICTC website at www.imperialctc.org.

V. ACTION CALENDAR

A. LTA Measure D Ordinance Section 6 Maintenance of Effort amendment

The LTA is scheduled to have a public hearing to listen to all public comments. It is anticipated that the Executive Director will forward this item to the LTA Board for their review and approval after public comment, if there is any:

1. Approve the LTA Measure D Ordinance Amendment revising the language on Section 6 Maintenance of Effort.
2. Authorize the Chairman to sign the resolution.



Imperial County Local Transportation Authority

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September 19, 2025

Robert Amparano, Chairperson
Local Transportation Authority
1503 N Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Public Hearing: Adoption of LTA Maintenance of Effort Resolution Amending the Measure D Expenditure Plan

Dear Board Members:

The Measure D Local Taxpayer Supervising Committee met in March 2025 and directed LTA staff to revise the ordinance to update the Maintenance of Efforts (MOE) expectations and requirements. The proposed adjustments to the MOE requirements were also discussed during the adoption of the LTA Audit Documents.

The Section 6 Maintenance of Effort explains that the intent of the Legislature and Authority is that revenues provided by Measure D be used to supplement existing local revenues for the maintenance of street and roads. The original MOE was set up as a formula-based calculation on a three-year period average of the State Controller's Annual Report for Streets and Roads discretionary funds expended for participating agencies FY 2002-2003 through 2005-2006. This base value is then annually adjusted for inflation based on CPI.

To understand the inequity of the original MOE calculation; for FY 2023-24, the MOE for the City of Brawley was \$504k, the City of Calexico \$1.4 million, the City of Imperial \$40k, and the City of El Centro \$2k. The cities of Calipatria, Holtville, Westmorland and the County of Imperial MOE were zero. Several agencies have expressed concern over meeting the MOE requirement and have had audit findings issued to them because of not being able to meet the MOE requirements.

The intent of this amendment is to ensure that all agencies have a more comprehensive and equitable annual MOE. The new language will remove the formula and will ask the agencies to continue pursuing grants and other funds for the maintenance of streets and roads to support the Measure D funds.

Legal counsel assisted staff in a review of other Self Help counties' ordinances and determined that Section 6, sentences 2-4, of the LTA's Ordinance's Expenditure Plan can be deleted and replaced. Section 10 of the LTA's Ordinance's Expenditure Plan provided that the Expenditure Plan may be amended to further its purposes by ordinance or resolution, passed by a roll call vote entered in the minutes, with two-thirds of the Authority, or six board members concurring.

ICTC remains committed towards working with our local agencies to continue to deliver the purpose of the LTA. ICTC Staff forwards this item to the LTA Board for their review and approval after public comment, if any:

1. Authorize the chairman to sign the resolution of the LTA amending the Maintenance of Effort requirements by amending the Ordinance's Section 6 Expenditure Plan.

Sincerely,



DAVID AGUIRRE
Executive Director

Attachment

Da/mb/cl

**RESOLUTION OF THE IMPERIAL COUNTY LOCAL TRANSPORTATION
AUTHORITY AMENDING THE MEASURE D EXPENDITURE PLAN'S
SECTION 6 MAINTENANCE OF EFFORT**

RESOLUTION NO. _____

WHEREAS, the Imperial County Local Transportation Authority (hereinafter "LTA" or "Authority") was created by the Imperial County Board of Supervisors in 1989 with the concurrence of a majority of the cities having a majority of the population in the incorporated area of the County to administer a local option sales tax, namely, the Imperial County Local Transportation Authority Retail Transactions and Use Tax Ordinance and Expenditure Plan, commonly called Measure D (hereinafter "Ordinance" or "Measure"), attached hereto as **Exhibit "A"**, as adopted by the electorate on November 7, 1989 and readopted on November 4, 2008; and

WHEREAS, LTA by-laws section 3 and Ordinance section 3 provide that LTA is governed by, and the Ordinance enacted pursuant to, the Local Transportation Authority and Improvement Act of 1987 codified at Division 19 (sections 180000-180264) of the Public Utilities Code; and

WHEREAS, the Ordinance's Expenditure Plan section 6 currently provides that Maintenance of Effort ("MOE") amount is determined by the FY 05-06 State Controller's Annual Report of Financial Transactions as follows:

"Each Local Agency receiving revenues pursuant to Section 4 shall annually maintain as a minimum the same level of local discretionary funds expended for street and road purposes as was reported in the State Controller's Annual Report of Financial Transactions for Streets and Roads - Fiscal Year 2005-2006. If any Local Agency had extraordinary local discretionary fund expenditures during FY 2005-2006, it may use, as a base for determining the minimum level of local discretionary funds, the average amount of such funds reported to the State Controller for the three-year period FY 2002-2003 through 2005-2006. The use of a three-year average for the base period shall be subject to Authority approval."

; and

WHEREAS, in order to ensure that all agencies have more comprehensive and equitable annual MOE, the Ordinance's Expenditure Plan should be amended; and

WHEREAS, the Ordinance's Expenditure Plan section 10 provides that the Expenditure Plan may be amended to further its purposes by ordinance or resolution, passed by roll call vote entered in the minutes, with two-thirds of the Authority concurring; and

WHEREAS, Public Utilities Code section 180207 provides that the Authority shall notify the board of supervisors and the city council of each city in the county and provide them with a

copy of the proposed amendments, and the proposed amendments shall become effective 45 days after notice is given; and

WHEREAS, LTA desires to amend Ordinance's Expenditure Plan section 6 to be more comprehensive and equitable.

WHEREFORE, THE IMPERIAL COUNTY LOCAL TRANSPORTATION AUTHORITY RESOLVES AS FOLLOWS:

1. Section 6, sentences 2-4, of the Ordinance's Expenditure Plan are deleted and replaced by the following:

“Each Local Agency receiving revenues pursuant to Section 4 shall continue to seek maximum funding for transportation improvements through State and federal programs while annually maintaining their existing commitment of transportation funds for purposes pursuant to this Ordinance and the Authority shall enforce this provision by appropriate actions, including fiscal audits. The Authority will not provide transactions and use tax revenue to any city or to the County unless all transportation revenues currently used by that jurisdiction continue to be used for transportation purposes.
2. Except as provided herein, the terms of the Ordinance and Expenditure Plan are confirmed in all respects and shall continue in full force and effect.
3. Subsequent to the passage of this Resolution, LTA staff shall send notification to the Board of Supervisors and the city council of each city in the county and provide them with a copy of the amendments, which shall become effective 45 days after notice is given.

PASSED AND ADOPTED by the Local Transportation Authority after a public hearing duly noticed pursuant to Government Code section 6062, with two-thirds of the Authority concurring, County of Imperial, State of California, this _____ day of _____, 2025 by the following roll call vote:

Chairman of the LTA

ATTEST:

Cristi Lerma
Clerk of the Authority



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
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NOTICE OF PUBLIC HEARING

The ICLTA's Measure D Ordinance's Expenditure Plan section 6 currently provides that the Maintenance of Effort ("MOE") amount is determined by the FY 05-06 State Controller's Annual Report of Financial Transactions as follows:

"Each Local Agency receiving revenues pursuant to Section 4 shall annually maintain as a minimum the same level of local discretionary funds expended for street and road purposes as was reported in the State Controller's Annual Report of Financial Transactions for Streets and Roads - Fiscal Year 2005-2006. If any Local Agency had extraordinary local discretionary fund expenditures during FY 2005-2006, it may use, as a base for determining the minimum level of local discretionary funds, the average amount of such funds reported to the State Controller for the three-year period FY 2002-2003 through 2005-2006. The use of a three-year average for the base period shall be subject to Authority approval."

However, the State Controller's Annual Report of Financial Transactions has a value of \$0.00 for Brawley, Calipatria, Holtville, and Westmorland while Imperial County is not listed; and, in order to ensure that all agencies have more comprehensive and equitable annual MOE, the Ordinance's Expenditure Plan should be amended; and the Ordinance's Expenditure Plan section 10 provides that the Expenditure Plan may be amended to further its purposes by ordinance or resolution, passed by roll call vote entered in the minutes, with two-thirds of the Authority concurring; and,

The proposed changes on Section 6, sentences 2-4 of the Ordinance's Expenditure Plan are deleted and replaced by the following:

"Continue to seek maximum funding for transportation improvements through State and federal programs while annually maintaining their existing commitment of transportation funds for purposes pursuant to this Ordinance and the Authority shall enforce this provision by appropriate actions, including fiscal audits. The Authority will not provide transactions and use tax revenue to any city or to the County unless all transportation revenues currently used by that jurisdiction continue to be used for transportation purposes."

The ICLTA desires to conduct a public hearing on this matter. The public hearing will be conducted on:

Wednesday September 24, 2025, at 6:00 PM

Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

In addition to presenting oral testimony at the hearing, people are invited to submit written or email comments. Please send your comments on or before 5:00 PM on September 23, 2025, to:

Cristi Lerma
Secretary to the Board
Imperial County Transportation Commission
1503 N. Imperial Ave. Suite 104
El Centro, CA 92243
cristilerma@imperialctc.org

VI. CONSENT CALENDAR

A. APPROVE MINUTES FOR JUNE 25, 2025



Imperial County Local Transportation Authority

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**MINUTES FOR
June 25, 2025**

VOTING MEMBERS PRESENT:

City of Brawley	Gil Rebollar
City of Calipatria	Javier Amezcua
City of Calexico	Lisa Tylanda
City of El Centro	Sonia Carter
City of Imperial	Robert Amparano
City of Holtville	Absent
City of Westmorland	Ana Beltran (Zoom)
County of Imperial	John Hawk
County of Imperial	Absent

STAFF PRESENT: David Aguirre, Cristi Lerma, Esperanza Avila, Gustavo Gomez, Michelle Bastidas

OTHERS PRESENT: Eric Havens: ICTC Counsel; Ann Fox, Melina Pereira, John Garcia: Caltrans
PUBLIC: None

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Amparano at 7:02 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

- A. Approved minutes for March 26, 2025. A motion was made by [Hawk](#) and seconded by [Amezcua](#) as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Hawk	Yes

County of Imperial Singh	Absent
City of Westmorland	Zoom

Motion Carried.

V. REPORTS

- A. Mr. Aguirre reviewed the report on page 8 of the agenda.

VI. ACTION CALENDAR

- A. LTA Administrative Services Budget FY 2025-26

1. Approved the FY 2025-26 Administrative Services Budget for the Local Transportation Authority

A motion was made by [Carter](#) and seconded by [Tylenda](#) as presented. Roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Hawk	Yes
County of Imperial Singh	Absent
City of Westmorland	Zoom

Motion Carried.

VII. ADJOURNMENT

- A. Meeting Adjourned at 7:09 p.m.

VII. REPORTS

A. LTA EXECUTIVE DIRECTOR REPORT



Imperial County Local Transportation Authority

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Memorandum

Date: September 19, 2025
To: Local Transportation Authority
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA Board Meeting of September 24, 2025.

1. 2018 LTA Bond Projects: The following lists the remaining funds for the LTA 2018 Bond.

2018 Original Bond Funds	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

Remaining Bond Funds*		% Spent
Calexico*	\$3,024,780	75%
Calipatria	\$0	100%
Holtville	\$0	100%

*Remaining Project Bond funds as of Bank Statements dated 8-31-25

2. LTA 2% Transit Set-Aside
Total Allocations for FY 2025-26
 - a. IVT Ride \$250,000 (Brawley, Calexico, Imperial, El Centro, Heber & West Shores)
 - b. Available Balance 09/19/25 - \$1,085,334
3. LTA 5% Highway Set-Aside
 - a. Processed Disbursements - \$6,381,139
 - b. Pending projects - \$2,646,259
 1. Traffic Signal SR 86 & Dogwood Rd Imperial County - \$1,680,815
 2. Forrester Road PSR - \$92,923
 3. SR 86 Border Patrol Checkpoint - \$622,521
 4. Calexico Traffic Study & Traffic Control Assistance - \$250,000
 - c. LTA 5% Regional Hwy Available Balance as of 08/31/25: \$6,142,860
4. FY 2024-25 LTA Audit
 - a. Request for List of Projects Completed sent to agencies via email Tuesday September 2nd and due on October 31st.
 - b. Request for 5 Year List of Projects sent to agencies via email Tuesday September 2nd and due on October 31st.

- c. Request for Maintenance of Effort (New Template) sent to agencies via email Wednesday September 10th and due on October 1st.
- d. All requests listed above include a template for reference. A kick-off meeting is planned to take place on Monday September 29th.

5. LTA FY 2025-26 revenues

LTA Revenues

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26*
Brawley	\$1,973,179.09	\$2,329,277.17	\$2,440,857.37	\$2,912,265.31	\$2,808,358.61	\$611,373.67
Calexico	\$2,895,513.18	\$3,373,877.73	\$3,443,349.35	\$4,017,313.18	\$3,819,772.25	\$829,691.08
Calipatria	\$411,033.42	\$455,012.61	\$467,550.20	\$520,741.26	\$505,474.55	\$114,224.40
El Centro	\$3,169,283.41	\$3,721,630.08	\$3,882,895.46	\$4,550,959.38	\$4,314,242.51	\$936,394.05
Holtville	\$592,883.74	\$661,781.67	\$641,483.65	\$713,833.01	\$685,064.63	\$152,991.50
Imperial	\$1,500,288.41	\$1,758,809.88	\$1,972,479.10	\$2,332,891.85	\$2,251,048.88	\$491,048.86
Westmorland	\$312,555.82	\$339,173.06	\$328,432.76	\$354,632.47	\$347,047.61	\$80,036.65
County of Imperial	\$4,830,782.66	\$5,753,297.52	\$5,695,632.54	\$6,630,055.35	\$6,305,663.77	\$1,364,169.68
1% Administration	\$211,624.03	\$227,015.72	\$256,416.23	\$270,880.37	\$250,717.68	\$74,912.05
2% Transit	\$341,874.07	\$400,427.43	\$411,378.42	\$479,646.72	\$457,793.36	\$100,104.12
5% Regional Set-Aside	\$854,685.13	\$1,001,068.57	\$1,028,446.07	\$1,199,116.78	\$1,144,483.35	\$250,260.32
	\$17,093,702.96	\$20,021,371.44	\$20,568,921.15	\$23,982,335.68	\$22,889,667.20	\$5,005,206.38

