



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
Phone: 760-592-4494 | Fax: 760-592-4410

**MINUTES FOR
August 28, 2024**

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calipatria	Maria Nava-Froelich
City of Calexico	Camilo Garcia
City of El Centro	Martha Cardenas Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Absent
County of Imperial	Luis Plancarte
County of Imperial	Absent

STAFF PRESENT: David Aguirre, Cristi Lerma, Esperanza Avila, Eric Havens (Counsel)
OTHERS PRESENT: Gerard Chadergran, John Garcia: Caltrans

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Plancarte at 8:15 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

- A. Approved minutes for June 26, 2024. A motion was made by [Nava-Froelich](#) and seconded by [Goodsell](#) as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent

City of Westmorland	Absent
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Motion Carried.

V. REPORTS

- A. Mr. Aguirre reviewed the report on page 7

VI. ACTION CALENDAR

- A. Audit and Accountancy Agreement for the Local Transportation Authority (LTA) for FY 2023-24, FY 2024-25, and FY 2025-26.

The ICTC Management Committee met on August 14, 2024, and forwarded this item to the LTA Board for their review and approval after public comment, if any:

1. Authorized the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2024, for the audit period FY 2023-24, FY 2024-25 and FY 2025-26 with the firm of The Pun Group for the not to exceed annual fees per the following schedule:
 - a. For the audit period July 1, 2023, through June 30, 2024, the annual not to exceed fee set at \$82,750.00
 - b. For the audit period July 1, 2024, through June 30, 2025, the annual not to exceed fee set at \$86,060.00
 - c. For the audit period July 1, 2025, through June 30, 2026, the annual not to exceed fee set at \$89,502.00

A motion was made by [Amparano](#) and seconded by [Garcia](#) as presented. Roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent
City of Westmorland	Absent

Motion Carried.

VII. ADJOURMENT

- A. Meeting Adjourned at 8:22 p.m.