



Imperial County Local Transportation Authority

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MEASURE D LOCAL TAXPAYER SUPERVISING COMMITTEE (LTSC)

MINUTES FOR FEBRUARY 3, 2022 9:00 AM

MEMBERS PRESENT: Tim Jones, Joe Picazo, Rosie Arreola-Fernandez (Chair), David Aguirre (Executive Director)

OTHERS PRESENT: Cristi Lerma, Michelle Bastidas, Angela Delgadillo: ICTC Staff; Roger Martinez, Cid Conde: Vasquez & Co. LLC

I. WELCOME AND INTRODUCTIONS

- A. The meeting began at 9:03 a.m. Introductions were made.

II. PUBLIC COMMENTS

There were no public comments.

III. ACTION CALENDAR

- A. Imperial County Local Transportation Authority Annual Financial Report for the Fiscal Year Ended June 30, 2021

The CPA firm, Vasquez and Co. LLP presented the *LTA Annual Financial Reports, for the fiscal year ended June 20, 2021*. The LTA Local Taxpayer Supervising Committee (LTSC) “Oversight Committee” reviewed the financial reports, and recommended approval of the fiscal reports for FY 2020-21, for the LTA and the cities of Brawley, Calipatria, Calexico, El Centro, Holtville, Imperial, Westmorland and the County of Imperial”, with support for the following recommendations for member agencies and staff:

- Include the Oversight Committee in the invitation to the initial audit meeting with agencies.
- Provide LTA audit requirements training to agency staff as required.
- Provide a template to all agencies for the 5-year expenditure plan to ensure uniformity in the annual audit.
- Request that agency staff provide the LTA with a list of LTA funded completed projects for a 5–10-year period.
- Provide a better definition of the Maintenance of Efforts expectation and requirements applicable to each agency.
- Implement a cap on administrative use of LTA funds. No more than 6 to 10% recommended.
- Submit documentation pertaining to use and projects utilizing LTA funds for the prior fiscal year to LTA staff no later than November 1st.

Measure D Local Taxpayer Supervising Committee (LTSC)
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- Allow LTA staff to implement withholding funds penalties to agencies for noncompliance with LTA regulations.

A motion was made by [Jones](#) and seconded by [Picazo](#), **Motion Carried.**

IV. INFORMATION CALENDAR

A. LTA TRANSIT SET-ASIDE 2% FUNDS

FY 2020-21

IVT Ride \$250,000.00
(Brawley, Calexico, Heber, Imperial, El Centro & West Shores)

FY 2021-22

IVT Ride \$250,000.00
(Brawley, Calexico, Heber, Imperial, El Centro & West Shores)

Available Balance 1-20-22 **\$377,191.00**

B. LTA STATE HIGHWAY SET-ASIDE 5% FUNDS

- LTA 5% Regional Hwy Balance as of 2/20/22: **\$3,488,329**

C. LTA BOND PROJECT UPDATE

- 2012 Bond Remaining Project Funds
 - All project funds have been expended. .
- 2018 Bond Remaining Project Funds
 - Calexico -\$2,643,892
 - Calipatria - \$105,340
 - Holtville – Fully Spent
- 2020 Bond Refunding – in process (2012 Participating agencies: Cities of Brawley, Calexico, Calipatria, Imperial, County of Imperial)

Subseries	Net Present Value Savings	Average Savings Per Year (FY23-FY32)
Series A (Brawley)	\$726k	\$149k
Series B (Calexico)	\$862k	\$221k
Series C (Calipatria)	\$199k	\$41k
Series D (Imperial)	\$548k	\$113k
Series E (Imperial Co.)	\$1.275 million	\$321k
Total	\$3.611 million	\$845k

D. LTA REVENUE PER CITY AND COUNTY FOR FY 2017-18 TO FY 2021-22

- Also reviewed were the Comparison Revenues per City and County report and the LTA Revenues Comparison Report

V. ADJOURNMENT

Meeting Adjourned at 11:28 p.m.