



MEASURE D LOCAL TAXPAYER SUPERVISING COMMITTEE (LTSC)

MINUTES FOR May 12, 2015

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MEMBERS PRESENT:

Robertta Burns, Jim Predmore (ex-officio), Doug Newland (ex-officio)

Executive Director: Mark Baza

OTHERS PRESENT: Cristi Lerma, Virginia Mendoza, Michelle Bastidas, Kathi Williams; staff, Josue Mercado; Auditor, Tim Jones; public

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**I. WELCOME AND INTRODUCTIONS**

A. Called to order by Mr. Baza at 10:06 a.m.

**II. PUBLIC COMMENTS**

No public comment

**III. DISCUSSION CALENDAR**

A. Imperial County Local Transportation Authority Annual Financial Report for the Fiscal Year Ended June 30, 2014

Mr. Mercado reviewed the report with the LTSC and answered all questions. The Findings and Recommendations are listed below.

Findings and Recommendations

1. The City of Calexico: Allocation of interest earned on Measure D is being held by the City.
  - a) Recommendation: It is recommended that the interest earned on Measure D funds be used only for purposes stated in the Expenditure Plan.
2. The City of Westmorland: Allocation of interest earned on LTA-Streets Fund Cash is being held by the City.
  - a) Recommendation: It is recommended that the interest earned on LTA-Streets funds be used only for purposes stated in the Expenditure Plan.

The Local Taxpayer Supervising Committee (LTSC) reviewed and forwarded this item to the LTA Board for review and approval:

1. Review and Approve the FY 2013-14 Imperial County Local Transportation Annual Financial Report.

A quorum was not present, no actions were made.

Recommendations by the LTSC included:

1. LTA Staff should present to participating bond agencies' City Councils/Board of Supervisors to inform them of project updates and timelines required for the complete expenditure of bond funds.
2. Delays in audit completion due to the lack of response to data requests from all agencies can negatively impact the LTA program. LTA Staff should develop recommendations for the LTA Board to review and approve, to encourage agencies to respond to LTA Audit team data requests in a timely manner.

**B. LTA Bond Allocation Request and Presentation**

- Ms. Williams reviewed the LTA Revenues for FY 2012-13: \$16,187,292; FY 2013-14: \$19,067,833; and FY 2014-15: estimated \$15,168,506.
- Mr. Baza reviewed the 5% Regional Highway Set-Aside. Projects that have utilized this fund are Westmorland – SR-86/South Main Street Traffic Signal and Bus Stop for a total of LTA funds of \$373,000; County – SR-86/S-22 Salton City Traffic Signal for a total of LTA funds of \$438,858; and, ICTC – SR-86/Heber Bus Stop & Pedestrian Access Improvements for a total of LTA funds of \$707,000. The current fund balance is \$4,746,853.
- Mr. Baza and Ms. Williams reviewed the 2% Regional Set-Aside. Currently those funds are being used for Dial-A-Ride operations.
- Ms. Mendoza gave an overview of the LTA Bond to include the requisition submittal process. The bond total was \$53.9M. In FY 2013-2014 \$7,395,998.24 was expended; FY 2014-2015 \$6,604,532.37 was expended; pending project submittals will be an estimated \$10M, with remaining funds being at \$29M. Remaining funds do not include accumulated interest.
- A copy of the presentation can be obtained by calling our office at 760-592-4494.

**IV. ADJOURNMENT**

Meeting Adjourned at 11:04 a.m.